

**'Education At Work'**

**Business Administration – PROFESSIONAL MANAGEMENT Major**

**Program Objectives:**

The *Professional Management* major provides students with the tools to function competently in the management environment. Graduates develop skills in physical resource and operations management, marketing and sales, financial and information systems, computer techniques and applications, and human resource management. A number of advance credits extend to professional management designations as well, and an opportunity is provided in second year for students to take elective courses from these professional associations as part of their diploma requirements.

**Co-op Education Objectives:**

Co-op Education is a process of education that formally integrates students' academic study with periods of related work experience in cooperating employer organizations. Selkirk College's Co-op Education programs are designed within guidelines established by the Canadian Association for Co-operative Education (CAFCE) and in consultation with federal and provincial government agencies.

**Co-op Education Work –Study Sequence:**

Sept-Dec	Jan-Apr	May-Aug
Study Term 1	Study Term 2	Co-op Ed Work Term
Co-op Ed Work Term	Study Term 3	Co-op Ed Work Term
Study Term 4	Graduation	

*Begin your Co-op Education partnership with Selkirk College today!*

Simply complete the enclosed 'Job Posting' form and return to:  
Brenda Smith, *Manager*,

Co-operative Education and Employment Services, (C.E.E.S)

**mail:** Selkirk College, Castlegar Campus  
301 Frank Beinder Way  
Castlegar, BC  
Canada, V1N 3J1

**fax:** 250 365.1218

**OR**

Contact Brenda Smith for more information via:

**tel:** 250 365.1280

**e-mail:** bsmith@selkirk.ca

