To All Applicants of the BSN Program:

The BSN Program is demanding and requires academic ability; physical, mental and emotional fitness; self-directed learning practices; and responsible and accountable behaviours.

The entrance requirement for the program is B.C. High School graduation or its equivalent. The following academic prerequisites are required for entrance into the Nursing Program:

- Pre-calculus 11 or Foundations of Math 12: C+
- Chemistry 11: C+
- English 12: B
- Biology 12: B

Before an applicant’s file is considered complete, the following documents must be submitted:

a. a completed Application for Admission form with the required processing fee (this is critical first step!);  
   www.selkirk.ca/apply;  
b. an official final transcript of High School grades, or, if applicant is still attending school, an interim statement of grades 11 and 12;  
c. an official transcript from all post-secondary educational institutions attended (other than Selkirk College);  
d. Applicant Personal Resume;  
e. CASPer Screening Tool.

Admission to the BSN program is through a selective admission process. Successful applicants are identified through the combined evaluation of GPA (based on program prerequisites), the CASPer screening tool designed to assess non-cognitive personal characteristics and residence.

An application checklist is enclosed for your convenience. It is the applicant’s responsibility to ensure that all application documents are received by the deadline date in the College Calendar. Because several of the required forms must be submitted by individuals other than yourself, it is recommended that you contact the Admissions Office to confirm that your application is complete.

It is also recommended that all persons considering entry to the Nursing Program consult a Selkirk College counsellor regarding admission criteria and prerequisites. The counsellor will assist you in assessing your present academic standing and planning a program of study which will, when successfully completed, satisfy the academic entrance requirements.
The Consent for Criminal Record Check (CRC) can be done online through the Ministry of Justice (see following page). The cost for this search is the responsibility of the applicant. Applicants who are concerned that the results of the CRC may prevent or delay CRNBC registration should confer with the Chair, School of Health and Human Services, or contact the BC College of Nursing Professionals (BCCNP) prior to entering the program.

The BCCNP has identified certain basic skills and abilities required to pursue a career as a registered nurse. Applicants are encouraged to read the document *Becoming a Registered Nurse in BC: Requisite Skills and Abilities* to identify their personal fit with professional nursing practice. Applicants who have questions or concerns about whether or not they have the required skills and abilities are encouraged to contact the Chair, School of Health and Human Services.

If you have any questions about the status of your application, please contact the Admissions Officer (extension 21233).

Best wishes for success in your academic pursuits.

Yours sincerely,

Rachel Walker
Admissions Officer
Before an application is considered to be complete, the following must be received by the Admissions Office:

(Please Check When Completed – sooner is better.)

☐ Completed application form and processing fee.
☐ Official transcripts or interim grades, for all prerequisite courses (mailed directly by educational institution).
☐ Official transcripts of all other post-secondary education grades (mailed directly by educational institution).
☐ Applicant Personal Resume
☐ Criminal Record Check, Ministry of Justice
☐ CASPer Screening Tool
Instructions to the Public Health Nurse or Travel Clinic Nurse
Please complete the attached immunization record. All sections must be filled out with dates and signatures in order for the form to be accepted. Ensure the applicant receives all necessary booster shots and testing.

Immunization Requirements and General Information
1. This information pertains to applicants in the following programs: Nursing Unit Clerk, Pharmacy Technician, Bachelor of Science in Nursing, Health Care Assistant, and Post Graduate Diploma in Gerontological Nursing.

2. All immunizations, with the exception of TB testing can be done at any Public Health Unit, but you must make an appointment. You can also have them done at a Travel Clinic, but you will pay a consulting fee.

3. Diptheria, Pertussis, Tetanus: Primary series, and reinforcing immunization for Diptheria and Tetanus if more than 10 years have elapsed since previous immunization; reinforcing dose for Pertussis is optional, not required, but is encouraged to be done once in adulthood at client’s own expense.

4. Poliomyelitis: Primary immunization with IPV (if no previous course of OPV or IPV), and reinforcing immunization if more than 10 years have elapsed since previous immunization.

5. Rubeola (Measles): two doses of live, attenuated vaccine, if born after 1957 or serological test indicating immunity.

6. Rubella (German Measles): one dose live, attenuated vaccine, if born after 1957 or serological test indicating immunity.

7. Mumps: one dose of vaccine if born between 1957 to 1969, or two doses if born after 1969 or serological test indicating immunity.

8. T.B. Testing: (after acceptance to program and within 4 mos prior to entering practice area)
   a. Tuberculin Test: 5 TU of PPD, read in 48-72 hours, unless individual is a positive reactor. (Cost 40.00)
      Must be done at Travel Clinic.
   b. Chest X-ray: if positive reaction.

9. Hepatitis B: A 3-dose series (0, 1, 6 month intervals).

10. Varicella (Chickenpox): This vaccine is only administered to those individuals who have not had the disease, if the applicant has no history of chicken pox or is unsure. Alternatively, he or she can arrange to have a blood titre for antibodies done through his or her physician. If negative, he or she will require the vaccine, which is two doses, administered 4 – 8 weeks apart.


12. Influenza: administered annually during school.

Instructions to the Applicant
1. Most immunizations are done free of charge by Health Units in BC.

2. Arrangements for a chest X-ray, if required, can also be made through local health units.

3. Take the Immunization Record Form with you when obtaining your immunization.

4. Students who have not met the immunization requirements will not be permitted to attend nursing practice experiences.

5. Any costs involved in meeting the above requirements are the responsibility of the student.

6. Public Health Units do not keep records from many years ago. Bring any records of past immunizations you have with you to the Health Unit to assist the Public Health Nurse or Travel Nurse to complete the Immunization Record.

7. The Immunization Record is not to be filled out by the Applicant.
Health Unit/Travel Clinic Contact Information

1. The Castlegar Public Health Unit is located in the Castlegar Health Centre. Phone: 250.365.7711 between 0830-1630

2. The Castlegar Travel Clinic is located at 1245 – 3rd St. Phone: 250.304.1880 or 1.800.288.8682. (Contact them for hours of operation.)

3. Nelson Public Health Unit, 2nd Floor 333 Victoria St. Phone: 250.505.7200
   Trail Public Health – Kiro Wellness Centre, 2-1500 Columbia Ave Phone: 250.364.6219
### Health Programs Immunization Record

To Be Completed by Community Health Unit or Physician.

#### Primary Immunization

<table>
<thead>
<tr>
<th>Vaccine</th>
<th>1st Dose (Date and Signature)</th>
<th>2nd Dose (Date and Signature)</th>
<th>Serology Test Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diphtheria</td>
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<td></td>
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<tr>
<td>Pertussis</td>
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<tr>
<td>Tetanus</td>
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<td></td>
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<tr>
<td>Poliomyelitis</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rubeola (If born after 1957 requires two doses of vaccine or serological test indicating immunity)</td>
<td>1st Dose (Date and Signature)</td>
<td>2nd Dose (Date and Signature)</td>
<td>Serology Test Result</td>
</tr>
<tr>
<td>Mumps (If born between 1957-1969 one dose of vaccine required. Two doses required if born after 1969 or serological test indicating immunity)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rubella (If born after 1957 one dose of live attenuated vaccine or serological test indicating immunity.)</td>
<td>NOT REQUIRED</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hepatitis B (complete a 2 or 3 dose series)</td>
<td>1st Dose (Date and Signature)</td>
<td>2nd Dose (Date and Signature)</td>
<td>3rd Dose (If applicable) (Date and Signature)</td>
</tr>
<tr>
<td>Meningococcal C: 1 dose of vaccine if born after 1987.</td>
<td>1st Dose (Date and Signature)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Varicella: Document history of disease? **YES** [ ] **NO** [ ]

Varicella Antibody Test (If no history of disease) | Date | Signature

Varicella Vaccine (If immunity not documented) | Date | Signature

Tuberculin Test (To be completed 6 mos prior to practicum experience.) | Chest X-Ray (if positive reactor)

\[ \text{Date} \quad \text{Result} \quad \text{Signature} \quad \text{Date} \quad \text{Result} \quad \text{Signature} \]

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**MAKE SURE YOU KEEP A COPY OF THIS FORM FOR YOUR FILES AS YOU WILL REQUIRE THIS INFORMATION IN THE FUTURE.**

**Return this form to:**
Admissions Office
Selkirk College
301 Frank Beinder Way
Castlegar BC V1N 4L3
admissions@selkirk.ca
You are receiving this letter, because you need to obtain the Criminal Record Check from the Ministry of Justice. Please do not go to your local police station as we no longer accept Criminal Record Checks from the RCMP for this program.

This letter is to inform you about the Health and Human Services Criminal Record Check process. The Criminal Records Review Program is part of the Ministry of Justice. The program is responsible for processing criminal record checks under the Criminal Records Review Act. Criminal record checks are done to protect the most vulnerable people in our society from and physical, social, economic or sexual abuse. This new Criminal Record Check is more extensive, increasing public safety and confidence in our institutions, while providing a professional and efficient administrative process. Every post-secondary institution in British Columbia has been requested to have their students in a Health and Human Services Program complete this check. The Criminal Record Check is good for five years while at Selkirk College.

New Online Service! See website for more information: https://justice.gov.bc.ca/eCRC/
Enter the Access Code for Selkirk College ZWN7NCEP5C”
By selecting NEXT you are agreeing/consenting to a Criminal Record Check for Selkirk College.

The following students are not eligible to apply online and MUST complete a paper application:
- People under 19 years of age
- People who have lived in Canada less than 2 years

If you would prefer, or are required, to fill out the paper application please contact Rachel Walker at admissions@selkirk.ca; she will forward the required form.

1. Please print off the form and:
   a. Fill in box Schedule Type “B”
   b. Make sure to mark the box WORKS WITH: “children and vulnerable adults”
   c. Fill out the applicant information within Part 1: APPLICANT INFORMATION
   d. Fill out the Organization Type in SECTION C by marking the box: “College”

2. Photocopy two pieces of your personal identification. One piece of ID must be government issued (Driver license preferred) and displays applicant’s name, date of birth, signature and photo. Please put DL# on the consent form if DL is provided for ID.

3. Please fill in your email address so the Ministry can email you payment options. Please note payment is $28.

4. Mail in or drop off the above documents (application for Criminal Record Check, photocopies of personal ID) to:

Rachel Walker – Admissions Officer
Selkirk College
301 Frank Beinder Way
Castlegar BC V1N 4L3
Note: After verifying your identity, I will mail your Criminal Record Check to the Ministry of Justice. It will take about 4-6 weeks for it to be processed. Your Criminal Record Check will be sent to my work email admissions@selkirk.ca.

Read the full Criminal Records Review Act for specific information such as definitions, the use of information, the effects of finding an individual is a risk or fines that may be imposed for failure to comply with the act. (Note, this electronic version of the act is being updated and may not contain the recent changes.)

**YOU MUST** fulfill all the above steps and mail the documents to Selkirk College.

**The Record Check will be sent directly to the College. You will only be contacted by the Governor General if there is a relevant offence found.**

Sincerely,

Rachel Walker
Enrolment Officer