In Attendance:
A. Alder (1st Vice Chair)  B. Krause  T. Snauwaert (Chair)
W. Anderson  D. Pappin  T. Whitehead (2nd Vice Chair)
R. Andrews  K. Pelletier  B. Winegarden
N. Coburn  J. O’Meara
D. Feldman  T. O’Meara  N. Makortoff

Absent:
D. Cossarini  B. Kelly  R. Schmitz
A. Graeme  K. Mashruwala
J. Haridas  C. Mercer

Guests:
T. Petrick  R. Schwarzer  B. Smith

1 Call to order and welcome

2 Approval of Agenda of 2015-05-12
   Approved as presented  CARRIED

2 Standing Committee Reports
   A1  Approved minutes of 2015-04-14  
   b. Draft minutes of 2015-04-28 were received for information and required motions.
   2 "Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Co-op Education and Employment Services program policy as recommended by the Admissions and Standards Committee."

   Discussion:
   Any questions or comments regarding the Co-op program policy?

   I have a comment/question ... regarding the following clause...
   International students must successfully complete the non-credit, International Employment Services (IES) course prior to participating in a Co-op Education work term.

   Are international students permitted to work for salary under a student visa?
   Answer/comment:
   - I think yes - will check with International Selkirk tomorrow to ensure rules have not changed- many recent changes...
   Having recently helped students scan/copy visas for work applications, the ones I’ve seen say max 20 hours per week.
   Yes, international students are permitted to work for 20 hours per week while attending school.

   Part 1 General Policies
   Concerning full time course load - does that apply to the semester preceding the work term or do they have to be fulltime for all semesters?

   Part 2 Admission Requirements
   #3 Have credit for all previous courses in the selected program of study. Students who lack credit for a course may be considered on an individual bases.

   I would suggest we eliminate the second sentence. Otherwise the first and second sentence
contradict each other. We always consider special cases. Of course if a student does not have credit for a course they may not meet requirement #4 which identifies they must have a GPA of 2.33 and credit in all courses.

General Policies
- need to be full time for all semesters

Admission requirements
- I agree - let's eliminate the second sentence

For international students, particularly the Indian demographic, they need clear parameters and offering "loop holes" makes things confusing for them. As Jim says, individual circumstances/exceptions are generally reviewed so I don't think we should have any potentially contradictory or confusing language in these statement

I have a new question related to the COOP Ed policy. I cannot find the COOP courses listed in the policy as you do in other program policies. It might be helpful to do so. What do you folks think - is this a convention to have courses in policy?

Do you mean to list the programs that subscribe to the co-op program?

This might be helpful too. I was meaning the actual COOP courses.

Here is a listing of the courses:
Co-op Ed 098 - no credit - no fee
Pre work term Co-op Ed course for all 1st year Co-op Ed students

- Co-op Ed 097 - no credit - no fee
Pre work term Co-op Ed course for all 2nd year Co-op Ed students ( I know - sequence of numbers are backwards - quirky lil historical reason for this :)

- Co-op Ed 099 - no credit - no fee
Post work term course for all Co-op Ed students

- GIS Co-op Ed students - 6 credits each - Co-op Ed fee
  Co-op Ed 301
  Co-op Ed 302
  Co-op Ed 303
  Co-op Ed 304

- SEG Co-op Ed students - 6 credits each - Co-op Ed fee
  Co-op Ed 105

- IEP2,RFW2, Forestry2 Co-op Ed students - 6 credits each - Co-op Ed fee
  Co-op Ed 205
  Co-op Ed 206
  Co-op Ed 207

- Business Co-op Ed students - 6 credits each - Co-op Ed fee
  Co-op Ed 101
  Co-op Ed 201
  Co-op Ed 202
  Co-op Ed 203

- UT Engineering - 6 credits each - Co-op fee
Co-op Ed 100
Co-op Ed 200

Amended motion: Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Co-op Education and Employment Services program policy as recommended by the Admissions and Standards Committee including friendly amendments as discussed by EdCo in its May 2015 electronic meeting CARRIED

ACTION: Natasha to add these courses to a Course of Studies page.

3 Summary of School of Industry and Trades Training program policy changes

a. “Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Carpentry Apprenticeship program policy as recommended by the Admissions and Standards Committee.”

Discussion:
Questions:
1. Part 1 A1b - Successful completion of prior level of studies.

I believe this would not apply to direct entry students into level 1. So we may want to add a note stating this.
For Section 1A I was wondering the same thing. There wouldn’t be any successful completion of prior level studies, and if there is, they need to be stated as well.

2. B. Selection - the categories of applicants is identified but the order of selections is not included. It could state that it would follow sec 5.2 of policy 8611
For all of the trade submissions, why has the order of selection been removed?
This seems like a process that is used for the majority of our programs and what’s the plan for when programs are oversubscribed, like many of the trades program have been?

3. C. Application Procedure
Should there be an item "c" as the TWID number is identified as a prerequisite so it should be identified within the application procedure.
I agree. In order to make the application complete the TWID number has to be submitted otherwise you aren’t considered an apprentice.

4. Do we accept students who are not currently indentured by an employer? (I think we do). If so, I was wondering if this is common practice because my understanding is that you do the theory and technical pieces and then apply them to practice. If the student does not have an employer he is not able to practice and so skills are not further developed. Also, I think there is a limitation in terms of how long the academic education can be used before it doesn’t "count" anymore. If this is true, then are we helping students by accepting them without an employer?

Answers:
1. We will switch out this wording and put in the same wording as in Electrical Apprenticeship: "Prior to entry in to Year Two, Year Three, or Year Four, the student must have successfully completed all levels of study."
2. We will keep Section 3 in there, but just say to refer to Policy 8611 (5.2)(8) and (9). We will do that for all trades program policies.
3. Yes, TWID is a pre-requisite and will be added to the application procedure section.
4. We do not currently accept students who are not indentured, hence the TWID
pre-requisite requirement. So, I don’t think any further work is needed on this question. Let us know if you disagree with that, Tami.

Added comment re: Electrical Apprenticeship repeated here.

It is agreed that having a TWID should not keep someone out of the program so suggesting wording be added to the effect of...."Applicants without a TWID must obtain permission from the School Chair prior to being admitted to the program".

We have had FDTN grads who get jobs in the trade but can’t get an apprenticeship who have requested to attend Level 2 apprentice training - we want to have the flexibility to allow this when it makes sense to do so. Just a clarification of the wording - it should read ".....all prior levels of study"

**ACTION:** Natasha - please ensure this is added to the wording.

Kate - would you also like the wording that you suggested for Electrical Apprenticeship added for the TWID pre-req. here too:  "Those applicants without a TWID must obtain the permission of the School Chair before being accepted to the program."?

Yes - thanks Tiffany - the wording for Electrical and Carpentry apprenticeship should be the same.

I believe these questions would apply to all the trades programs policies and possibly the other programs as well:

1. Acceptance time frame - College Policy 8611 identifies that apps will be accepted 12 months in advance of program start date unless the program policy allows for early admissions. I believe trades programs allow for early admissions so it should be stated under section C to be in alignment with the College policy.

2. Honours - we are currently clarifying with all programs if they offer "Honours". As per College policy if honours are to be awarded the required grades and criteria must be identified in the program policy. If Trades programs wish to offer honours they can add these criteria under a "Graduation" section similar to the Business program.

There was agreement for the suggestions.

Amended motion: Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Carpentry Apprenticeship program policy as recommended by the Admissions and Standards Committee including friendly amendments as discussed by EdCo in its May 2015 electronic meeting.

**ACTION:** Natasha – to make these changes.

b. “Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Carpentry Foundation program policy as recommended by the Admissions and Standards Committee.”

**Discussion:**
I'm repeating a question I have that I put in another reply, sorry for redundancy.

**Questions:**
1. For all of the trades submissions, the order of selection has been removed. Why? I believe it is common practice for most programs and is very useful especially when programs are oversubscribed - such as many of the trades programs.

2. Some of the proposals make reference to CPT, please change it to CRT and some have CRT listed as a requirement and not others, ie Carpentry. I would like to see consistency and I believe the CRT needs to be part of the admissions process

**Answers:**
1. Yes, we will be adding back Order of Selection and refer people to Policy 8611 here.

2. CPT will be switched out for CRT. As per discussion with Rob, CRT is a pre-requisite for all Foundations programs, but not Apprenticeship programs. Essentially, if a student wants to get in to our Apprenticeship programs they just need the TWID number - the CRT will not be able to "keep them out" of the program. Therefore, you will see that all of the Apprenticeship programs do not have the CRT as a pre-requisite....but all of the other Trades programs do. Rob would like to keep it that way.

Just to clarify, the CRT process would never keep anyone out. The pre-requisite is to take the CRT.

It has been made abundantly clear on numerous occasions that the CRT is not designed to be a selection tool.

Its sole purpose is a student support tool...that is, where deficiencies are noted they can be addressed prior to the start of a program. It is not a requirement that the candidate actually deal with the deficiencies.

That's my understanding of the utility of the CRT.

Thanks for that clarification

**Amended motion:** _Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Carpentry Foundation program policy as recommended by the Admissions and Standards Committee including friendly amendments as discussed by EdCo in its May 2015 electronic meeting._

**CARRIED**

2. _"Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Electrical Apprenticeship program policy as recommended by the Admissions and Standards Committee."_

**Discussion:**

**Questions:**
Part 1 A Admission Requirements

2b - this part of the admission process not an admission requirement. Suggest it be removed.
- also suggest using same language as in the Carpentry Apprenticeship policy identifying that successful completion of all previous levels is required

Part 1 C Application Procedure
- should also include submission of prerequisites i.e. TWID and confirmation of successful completion of previous levels
I have the same question as Jim. Why is the format of the Admission requirements
different? I actually like this format better if we were to choose.

**Answers:**
I also agree that 2B is not an admission requirement.
1. For the Apprenticeship programs (Carpentry and Electrical), the heading of Academic will be removed and replaced with just General, because there really aren't any academic pre-req. requirements.
2. Agreed.

1. 2b - agreed - this will be removed.
2. Agreed - will add to Carpentry Apprenticeship, as well.

3. Part 1 C - yes, we will add TWID in to the application procedure section, and "official documentation of previous level apprenticeship training".
Re: Part 1C with regard to the TWID number.

This is an ITA requirement but in discussion with Rob Schwarzer just now we have agreed that having a TWID or providing a TWID number be removed as a requirement. If an applicant has a TWID we would like to know but if they do not have a TWID we do not want to restrict them from taking the training. As an example we have had applications from FDTN grads who have been working in the trade but unable to get an apprenticeship - who want to come to level 2 - but since their employer is not indenturing them they do not have a TWID number.

It was agreed that the Trades Department would like to maintain the flexibility to be able to admit an applicant who does not have a TWID.

**ACTION:** Natasha – to adjust the wording to say "Those applicants without a TWID must obtain the permission of the School Chair before being accepted to the program."

Would allowing a student to take the Apprenticeship without the TWID be limited to a specific level? Or could a student gain Chair acceptance to take all levels without the TWID? Would this create any complications? They could be accepted to all levels. No complications to date.

Amended motion: Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Electrical Apprenticeship program policy as recommended by the Admissions and Standards Committee including friendly amendments as discussed by EdCo in its May 2015 electronic meeting. CARRIED

d. "Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Electrical Foundation program policy as recommended by the Admissions and Standards Committee."

**Discussion:**

**Questions:**
Part 1A 2
Should be CRT not CPT
Also want to confirm CRT is mandatory as this then sets this as a requirement for admission to the program

Part A 3b&c Mature Student
How will these be evaluated for admission? Approval from chair, instructor, CRT
scores?

Part 1 B
Section
Order of Selection is missing - this section is in the current policies on the website - difficult to evaluate changes if track changes haven't been used to identify sections being removed.
Is there a desired order of selection

Answers:
1. Agreed - will be fixed.
2. Yes, CRT is mandatory as this is a Foundations program.
3. In Part A 3(b), we will add the wording of "at the School Chair's discretion".
4. Order of Selection will be put back in, but just refer to Policy 8611.

Amended motion: Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Electrical Foundation program policy as recommended by the Admissions and Standards Committee including friendly amendments as discussed by EdCo in its May 2015 electronic meeting. CARRIED

e. "Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Fine Woodworking program policy as recommended by the Admissions and Standards Committee."

Discussion:

Questions:
Part 1 A Admission Requirements
1c(v) do applicants require both courses at the grade 10 level or only one of the two courses?

Part 1A 2 General
b - want to confirm that the CRT is mandatory

Part 1A 3 Mature Student
b & c - how will these be evaluated? by Chair instructor CRT...?

Part 1 B
Order of Selection is missing.

I'm confused about the Math requirements as well. Do students really need to take Foundations and Pre-calculus 10?
Applications of Math 11 is not listed but it would be a higher level of skills over the Math 10 as well as the Apprenticeship and workplace math 11 wouldn't it? If we decide it needs to be added could we please confirm it doesn't need to be changed for the other trades proposals as well?
Yes, order of selection

Answers:
1. Yes, it really is both Foundations 10 AND pre-calc. 10.
2. Yes, they do need both Foundations 10 AND Pre-calc. 10 as these two courses are considered equivalent to Apprenticeship and Workplace 11.
3. Yes, Applications 11 will be added to program policies.
4. Yes, CRT is mandatory
5. Order of Selection - see reply above
3. At School Chair's discretion - this wording will be added to paragraph b. fyi... the math is ONE course called, “Foundations and Pre-calc 10"
4. Order of Selection put back with reference to Policy 8611.

Amended motion: Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Fine Woodworking program policy as recommended by the Admissions and Standards Committee including friendly amendments as discussed by EdCo in its May 2015 electronic meeting.

ACTION: Natasha will update the Trades Programs policies to reflect this.

f. "Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Heavy Mechanical Foundation program policy as recommended by the Admissions and Standards Committee."

Discussion:
As per the previous discussion regarding Electrical, I'm wondering if Applications of Math 11 needs to be added.

Yes - it will be added. In addition, Foundations 10 and Pre-Calc. 10 really should be kept together as a pre-requisite (similar to Fine Woodworking), so this will be fixed in program policies in Heavy Mechanical.

I can't find the discussion about Electrical - and adding Applications of Math 11 but the answer to question above is No - Electrical FDTN needs Applications of Math 12. However, Heavy Mechanical should have Applications of Math 11 as one of the accepted Math pre-reqs. The document that was developed in SITT that lists all the Math pre-reqs for the Foundation programs will be referred to when Math requirements are updated.
It appears that the website agrees to this document, however, some of the Math pre-reqs didn't quite make it as per this document into the program policies.

ACTION: Natasha to ensure that the program policies, website, and this SITT attachment are all in agreement.

Part 1C 1e – Class 7 license is identified in the application process as required but not identified in the prerequisites - is it a prerequisite?

The Class 7 is a "nice-to-have". It was suggested to have the Class 7 listed as a recommended item under the Pre-requisites section and then in the Application Procedure section it would stay where it is but add "(if applicable)".

To reduce confusion for students it was decided to include it as a "Note" immediately under the pre-reqs

Amended motion: Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Heavy Mechanical Foundation program policy as recommended by the Admissions and Standards Committee including friendly amendments as discussed by EdCo in its May 2015 electronic meeting.

ACTION: Natasha to make these changes in the policy as per the discussion above.
Discussion:
Questions:
1. Same question as previous discussions regarding the removal of the selection process
2. Why are Foundations math 10 and pre-calculus 10 required?

Answers:
1. Order of Selection will be put back with reference to Policy 8611.
2. Based on the full review by previous School Chair (Dan O.), it was determined that Foundations 10 AND Pre-calc. 10 together are considered to be equivalent to Apprenticeship and Workplace 11.
   See response in this forum that it really is Foundation and Pre-calc. 10 that both need to be completed.
Part 1 A c5
   These may need to be separated to identify they can have a "C" or higher in either course
   Also noted CPT in section Part 1A 2b & 1C 1d should be CRT

ACTION: Natasha will make required changes.

I would like a slight wording change to make the language consistent with the other program policies - this is in regard to the section on what the program prepares one for: replace "...careers in Metal Fabrication..." with "...for entry level employment in as apprentices in Metal Fabrication..."

ACTION: Natasha will make this edit.

Amended motion: Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Metal Fabricator Foundation program policy as recommended by the Admissions and Standards Committee including friendly amendments as discussed by EdCo in its May 2015 electronic meeting.

"Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Millwright Machinist Foundation program policy as recommended by the Admissions and Standards Committee."

h. Discussion:
I recommend that the CRT be added into the policy
CRT is included in section Part 1 a 2b but identified as CPT
Yes, CRT is in policy...but CPT will be switched out for CRT.
- there is a list of numbered items that talk about what students will do in the program - bullet #4 is a repeat of bullet #3 and should be removed.

ACTION: Natasha – will make this edit in the policy.

Amended motion: Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Millwright Machinist Foundation program policy as recommended by the Admissions and Standards Committee including friendly amendments as discussed by EdCo in its May 2015 electronic meeting.

______________________________________________________________
CARRIED
"Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Post Graduate Diploma in Gerontological Nursing program policy as recommended by the Admissions and Standards Committee."

Discussion:
Questions:
We may not be able to deal with all these right now but I wanted to get these questions on our radar to be considered.

Part A1 2a - including "should" is not a strong admission requirement. It should only be included if it is required. If it is not then it should be for information and included as a "Note"

Part A1 2b & c - as these are not an admission requirement I suggest they be included as a "Note".

Part 1B(3) - will the letter being sent be a "conditional acceptance" letter? Can students obtain their student visa with a letter of "conditional acceptance"?

1C 1b - "Official transcripts of High School grades...." - high school grades are not identified in the Admission requirements

"Photocopies of transcripts are not acceptable unless notarized..." I do not believe we currently accept notarized copies from students in other programs and would look to the Registrar for direction on this item to ensure alignment of process. I believe students should be able to have official transcripts sent from their institutions directly to us.

1C 3 - I don’t understand if the interview is part of the application process. It is not mentioned in the application section but the last part of this section states "...to assist the School of Health and Human Services in their application review process." It may be possible to eliminate this section.

Part 2 A 1 - the supplemental exam is defined but I did not see it used anywhere in the Promotions section. Does that mean it isn't being used or does that mean its applicable to all courses, all exams, etc?

Part 2 B 1a - the Grading table is 8 not 3 and the table should be fully included as we do not normally only select portions of these tables to use.

Part 2 B 3c - we do not have a grading table that uses satisfactory/needs improvement/unsatisfactory so another table needs to be selected

Part 2 C 1e - conditional promotion status using an 'I' grade - does this set precedence for other programs? Do we need this added to the Grading policy 8612 to clarify when it can be used?

Answers:

Part A1 2a
I agree with this point. One suggestion is that we remove the entire "General" section (given the point below) and add a fourth condition under A1. Between the current "b' and "c', please add "Applicants must show evidence of completion of a minimum of one year of nursing experience with adults following graduation from their basic nursing program. The current A1c becomes A1d. In section 1 - I also
think we should change the word "students" to "applicants".

Part A1 2b & c
See above as these are points of interest and not requirements of admission.

Part 1B(3)
Tracy King tells me that when a conditional acceptance letter is sent, it is usually payment that is outstanding. Once payment is received, and other conditions of application are met, an acceptance letter is sent.

1C 1b.
Correct, we only require transcripts from the Nursing School where they completed their basic program. This can be deleted.

"Photocopies of transcripts are not acceptable unless notarized..." I do not believe we currently accept notarized copies from students in other programs and would look to the Registrar for direction on this item to ensure alignment of process. I believe students should be able to have official transcripts sent from their institutions directly to us. I appreciate the difficulty in determining authenticity with scanned and notarized transcripts. To date we have accepted scanned and notarized but never followed up with originals upon their arrival. In this program, these students also submit evidence of registration with a professional nursing association which has photo id attached. This is a complex issue given how do we confirm authenticity and what happens if a person arrives without an original transcript? it would be interesting to hear what other schools are doing as well as the national body assessing credentials for internationally educated nurses. I think C1b should say "Official transcripts from the School of Nursing where the basic nursing education was completed". A new C1c "Evidence of current registration with a national/provincial/state nursing association" followed by a *Note: Photocopies of official transcripts and professional registration are not acceptable unless notarized or submitted directly*.

1C 3
Please remove; interviews are not part of the application procedure - information only.

Part 2 B 3c
The Practice Appraisal Form (PAF) used to evaluate students’ performance in the practice courses is nursing program specific; we can remove the terms satisfactory, needs improvement, etc and to clarify this, we could say "Student performance during practice courses will be assessed using the Practice Appraisal Form. Students whose performance.... (As currently written....".

Part 2 C 1e
My understanding of the "I" grade policy was that students were able to progress with the understanding that conditions needed to be met within 30 days.

Finally, I now understand honors and am fine adding the current College policy to the Graduation section.

Amended motion: Pursuant to the CIA Section 23(1)(b), Education Council approves the changes to the Post Graduate Diploma in Gerontological Nursing program policy as recommended by the Admissions and Standards Committee including friendly amendments as discussed by EdCo in its May 2015 electronic meeting. CARRIED

ACTION: Natasha to make any changes to the policy as decided above.
B  Curriculum Committee
1  Draft minutes of 2015-04-23 were received for information and required motions.

2  "In accordance with the CIA Section 24(2)(f), Education Council approves MATH 44 Intermediate Mathematics course outline as recommended by Curriculum Committee."

Discussion:
Questions:

1) Course Description
I think it would be clearer if the references to Math 46 and Math 49 also included the name of each course.

2) Prerequisites
Replace "Fundamental math" with "Math aaa: Fundamental Math"

3) Transfer Credit
Suggest replacing "requiring Intermediate Level Developmental Mathematics" with "requiring an Intermediate Level Developmental Mathematics course".

4) Learning Objectives
Replace "Intermediate Level ABE Certificate know as Foundation for Work at Selkirk College" with "Intermediate Level ABE Certificate known as Foundation for Work at Selkirk College".

5) Learning Outcomes
These are supposed to state what a learner will be able to do, demonstrate, etc. on the completion of the course. So I think all of the "It is expected that learners will be able to" should be replaced "Learners will be able to".

6) Learning Outcome - Measurement
There are 3 "(optional)" outcomes listed. Could they all be omitted? Or will at least one of these be required from any offering of the course? Where does the optionality come in?

7) Additional Relevant Information/Course Expectations
This sentence seems to be incomplete "Selkirk College policies cover the whole College and Adult Upgrading and Development policies."

Answers:

1) We can work course names for Math 46 and 49 into the Course Description

2) Fundamental Math has 6 courses, with one final exit course. We can list that course as the pre-req "or equivalent skills and knowledge"

3&4) Sounds good; can do.

5) Learning outcomes are taken from the ABE Articulation Handbook verbatim. We can take the suggestion to articulation.

6) Agreed; options could be omitted. They are in because that's how they appear in the Handbook and this gives us the flexibility to teach this course as needed at each of our 6 centres. We will look at this.
7) Oh my... that's an oversight that will be corrected promptly. Thanks for these answers, Allison. Natasha - can you please make note of the issues above that will be changes to the proposed course outline?

Amended motion: In accordance with the CIA Section 24(2)(f), Education Council approves MATH 44 Intermediate Mathematics course outline as recommended by Curriculum Committee including friendly amendments as discussed by EdCo in its May 2015 electronic meeting. CARRIED

ACTION: Natasha to make changes to Math 44 course outline as stated above.

3 "In accordance with the CIA Section 24(2)(f), Education Council approves MATH 49 Intermediate Algebra course outline as recommended by Curriculum Committee." NO DISCUSSION CARRIED

4 a. "In accordance with the CIA Section 24(2)(f), Education Council approves CHEM 110 Fundamentals of Chemistry course outline as recommended by Curriculum Committee." NO DISCUSSION CARRIED

b. "In accordance with the CIA Section 24(2)(f), Education Council approves CHEM 122 General Chemistry I course outline as recommended by Curriculum Committee." NO DISCUSSION CARRIED

c. "In accordance with the CIA Section 24(2)(f), Education Council approves CHEM 125 Foundations of Chemistry II course outline as recommended by Curriculum Committee." NO DISCUSSION CARRIED

d. "In accordance with the CIA Section 24(2)(f), Education Council approves CHEM 212 Organic Chemistry I course outline as recommended by Curriculum Committee." NO DISCUSSION CARRIED

e. "In accordance with the CIA Section 24(2)(f), Education Council approves CHEM 213 Organic Chemistry II course outline as recommended by Curriculum Committee." NO DISCUSSION CARRIED

5 "In accordance with the CIA Section 24(2)(f), Education Council approves the prerequisite change to ADMN 293 Electronic Commerce as recommended by Curriculum Committee." NO DISCUSSION CARRIED

C Policy Review Committee

1 Draft minutes of 2015-04-15 were received for information.
3 New Business
   A "In accordance with the CIA Section 24(2)(f), Education Council approves NURS 130 Consolidated Practice Experience I course description change."
   NO DISCUSSION CARRIED

9 Self-Assessments
   A Self-assessments forms were distributed to the members for completion.

10 Adjournment
   The meeting adjourned at 4:00 p.m on May 26, 2015. The next meeting is scheduled to take place on June 23, 2015 beginning at 8:30 a.m. in L-15 on the Castlegar Campus.