

# OPEN SESSION AGENDA

Tuesday, March 26, 2024

4:30 p.m. – 6:20 pm

Trail Campus, Room 208 / Zoom



## BOARD OF GOVERNORS

### BOARD MEMBERS EXPECTED:

Margaret Sutherland, Chair	Christy Anderson, Vice Chair
Amed Naqvi	Kris Salikin
Debbie Bird	Ken Wyllie
Danny Bradford	Abhilash Bhasin
Bronwyn Krause	Kamalpreet Singh
Kim Pham	Maggie Matear, President

### REGRETS:

John Dutton	Sarah Lechthaler, EdCo Chair
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### LEADERSHIP TEAM MEMBERS EXPECTED:

Taya Whitehead Vice President Education & Students
Lareena Rilkoﬀ, Executive Director Finance & Risk
Brier Albano, Associate Vice President Student Success
Stacey Matthews, Executive Director HR
Other Leadership Team members




### GUESTS:

Jennie Barron, Chair, Mir Centre for Peace, Instructor
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### BOARD OBSERVERS:

Gerald Lightburn, PPWC
Ken Laing, SCFA

TIME	TOPIC	SPEAKER	OUTCOME
4:30	1. MEETING OPENING	Elder Murhi Kencayd	
	2. TERRITORIAL ACKNOWLEDGMENT	Margaret Sutherland	
	3. ADDITIONS TO THE OPEN SESSION AGENDA OF MARCH 26, 2024	Margaret Sutherland	
	4. ADOPTION OF THE OPEN SESSION AGENDA OF MARCH 26, 2024	Margaret Sutherland	<b>Motion to adopt</b>
	5. ADOPTION OF THE CONSENT AGENDA OF MARCH 26, 2024 <ul style="list-style-type: none"><li>Draft Open Session Board Minutes of February 27, 2024</li><li>March Enrolment Dashboard</li><li>Education Council Report (Strategic Directions 1,2)</li><li>Letter from PSFS Minister Beare dated March 11, 2024</li></ul>	Margaret Sutherland	<b>Motion to adopt</b>
4:45	6. PRESENTATION (Strategic Directions 1,2,3) <ul style="list-style-type: none"><li>Mir Centre for Peace</li></ul>	Jennie Barron	Information
5:15	7. PRESIDENT'S REPORT	Maggie Matear	Update
5:25	8. 2025 DRAFT BUDGET	Lareena Rilkoﬀ	<b>Motion to approve</b>
5:35	9. 2023-2024 BOARD OF GOVERNORS AWARDS	Maggie Matear	<b>Motion to approve</b>

TIME	TOPIC	SPEAKER	OUTCOME
5:40	10. FACILITIES 	Donna Drover	Update
5:55	11. 2024-2025 PRELIMINARY ENROLMENT PLAN 	Taya Whitehead	Update
6:10	12. REGIONAL SECONDARY SCHOOL SCHOLARSHIPS 	Brier Albano	Confirm volunteers
6:15	13. CHAIR'S REPORT	Margaret Sutherland	Update
	14 MEMBERS' REPORT	Board members	Update
6:20	15. CLOSED SESSION	Margaret Sutherland	<b>Motion to move into the closed session</b>

**EVENTS INFORMATION:**

UAS Excellence Awards: March 28<sup>th</sup> 12 pm – 1 pm Castlegar Campus, The Pit

Showcase Concert Series: Luzura & Andi Miller: March 28<sup>th</sup> 7:30 pm – 9:30 pm Tenth Street Campus, Shambhala Hall

*Full list of college events available [here](#).*

# OPEN SESSION MINUTES

Tuesday, February 27, 2024

4:30 p.m. – 6:10 p.m.

Virtual meeting via Zoom

# BOARD OF GOVERNORS

## BOARD MEMBERS:

Margaret Sutherland, Chair	Ken Wyllie
Amed Naqvi	Bronwyn Krause
Danny Bradford	Abhilash Bhasin
Kim Pham	Sarah Lechthaler, EdCo Chair
Maggie Matear, President	Kamalpreet Singh

## REGRETS:

John Dutton	Debbie Bird
Kris Salikin	Christy Anderson, Vice Chair

## LEADERSHIP TEAM MEMBERS:

Taya Whitehead Vice President Education & Students
Kerry Clarke, Vice President College Services/CFO
Lareena Rilkoﬀ, Executive Director Finance & Risk
Brier Albano, Associate Vice President Student Success
Stacey Matthews, Executive Director HR
Nick Howald, CIO

Allison Alder, Dean
Tracy Punchard, Dean

## GUESTS:

Selkirk College Students' Union Directors

## BOARD OBSERVERS:

Ken Laing, SCFA

## TOPIC

### 1. MEETING OPENING

The Elder was unavailable for this meeting.

### 2. TERRITORIAL ACKNOWLEDGMENT

Board Chair Margaret Sutherland provided a territorial acknowledgment.

### 3. ADDITIONS TO THE OPEN SESSION AGENDA OF FEBRUARY 27, 2024

There were no additions to the agenda of February 27, 2024.

### 4. ADOPTION OF THE OPEN SESSION AGENDA OF FEBRUARY 27, 2024

**MOTION:** "To adopt the open session agenda of February 27, 2024 as circulated."

*Carried*

### 5. ADOPTION OF THE CONSENT AGENDA OF FEBRUARY 27, 2024

- Draft Open Session Board Minutes of January 23, 2024
- Draft Finance-Audit Committee minutes of January 19, 2024
- Draft Governance Committee minutes of January 16, 2024
- Updated Board Policies BPR 10-70 (minor edits)
- Updated Board Bylaw GP200 (minor edits)
- February Enrolment Dashboard
- Education Council Report (Strategic Directions 1,2)

**MOTION:** "To adopt the consent agenda of February 27, 2024 as circulated."

*Carried*

6. PRESENTATION (Strategic Directions 1,2,3)

- Selkirk College Students' Union Presenters Mahendra Tomar, James Barbeiro, Abhilash Bhasin
- Topics presented: Introductions, summary of the year & recent updates, media engagement, future plans.
- Discussion ensued on transit issues and opportunities, the benefits of aligning college and student messaging, the food pantry/bank operations, and new student housing on campus. Students noted that there are free breakfast/lunch programs for students in elementary school but not for college/university....might there be potential?

7. 2024/2025 TUITION FEE BYLAW

- The Associate Vice President Student Success stated the student fees charged by the Students' Union is yet to be determined by the Students' Union. These fees are in the SCSUs control.

**MOTION:** "To approve the 2024/2025 Tuition and Supplementary Fee Bylaw/Schedule as provided."

*Carried*

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8. PRESIDENT'S REPORT

- In addition to the President's circulated report the President provide a brief verbal update.
  - Selkirk College Foundation:
    - Successful Bursary Tea event held this month.
    - Work to cultivate alumni relationships continues.
    - The Foundation is moving closer to approving its constitution and bylaws.
  - International student cap:
    - Expect to receive our allocation of letters of attestation this week.
    - The Ministry has been supporting public PSIs and communicating/consulting frequently.
  - Provincial Budget:
    - Continuity budget, no new funding for the sector with a few expectations.
    - Future Skills Grant funding will continue to 26/27.
    - The Ministry is cognizant of the ongoing funding challenges faced by the sector. They recognize the fluctuating nature of information and the subsequent difficulty it poses for effective budget planning.
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9. ALERTUS

- The Director of Facilities & Business Services provided an overview of the Alertus software/app available to staff and students. The Alertus app is designed to provide a means of mass communication with students and staff during emergencies or critical situations.
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10. 2025 DRAFT BUDGET

- The Executive Director Finance & Risk provided a verbal update, stating:
    - The current budget is tracking at approximately a \$2.5M deficit for 2024.
    - Sitting at approximately a \$1.7M deficit for 2025. Still meeting to review student FTEs. Ministry advises to be conservative in the budgeting process.
    - The Board will be presented with a draft 2025 budget in March for approval.
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11. PRELIMINARY INSTRUCTIONAL PLAN

- The Vice President Education & Students stated that typically the Board would receive enrolment projections for the upcoming year at this time but with the current uncertainty around the international student numbers a snapshot of current trends will be provided now and an update will follow next month.
- Domestic enrollment is trending on track and looking consistent for next year.
- International enrollment for winter 2024 is trending up.
- A new Mental Health & Substance Use Certificate launches in spring 2024. This program will follow a Health Career Access Program (HCAP) model.
- A third intake of the Health Care Assistant program will be offered this year to support employers in the region.
- A Rural Data Analyst Certificate program is on the horizon.
- Micro credentials continue to be developed, awaiting approval.
- Looking at re-establishing a nurse practitioner office on the Castlegar Campus for students and staff. Discussing funding with IHA
- Looking at the re-organization of the Education Division to increase efficiencies and uphold financial responsibilities.

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12. CURRENT STRATEGIC PLAN DASHBOARD

- The dashboard, presented quarterly, was reviewed by the President illustrating most goals have been achieved or level of progress achieved.

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13. BOARD CHAIR'S REPORT

- The Board Chair's activities over the past month include:
  - Met with interim Post Secondary Education and Future Skills Minister Brenda Bailey virtually
  - Attended a Strategic Planning Steering Committee orientation meeting
  - Attended a Strategic Planning Steer Committee meeting
  - Attended two Provincial Doukhobor apology gatherings (Castlegar and Grand Forks)
  - Attended and spoke at the Bursary Tea

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14. BOARD MEMBERS' REPORT

- Many members attended and enjoyed the Bursary Tea

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15. CLOSED SESSION

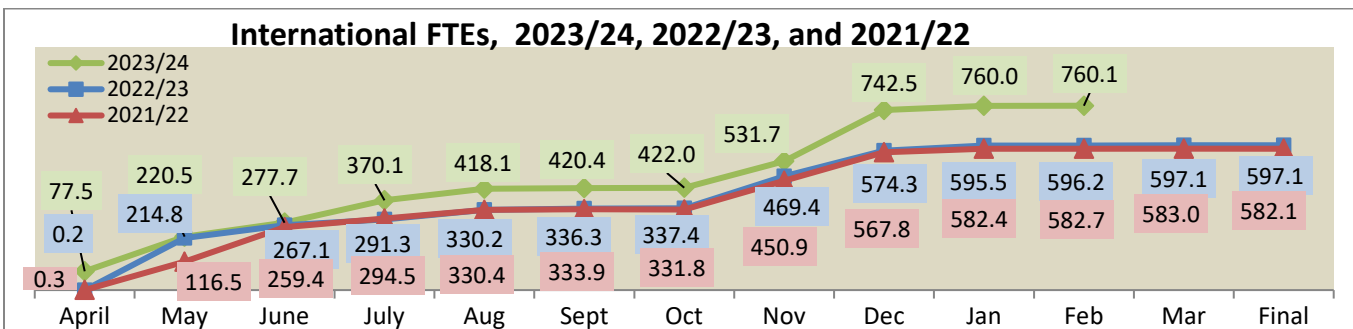
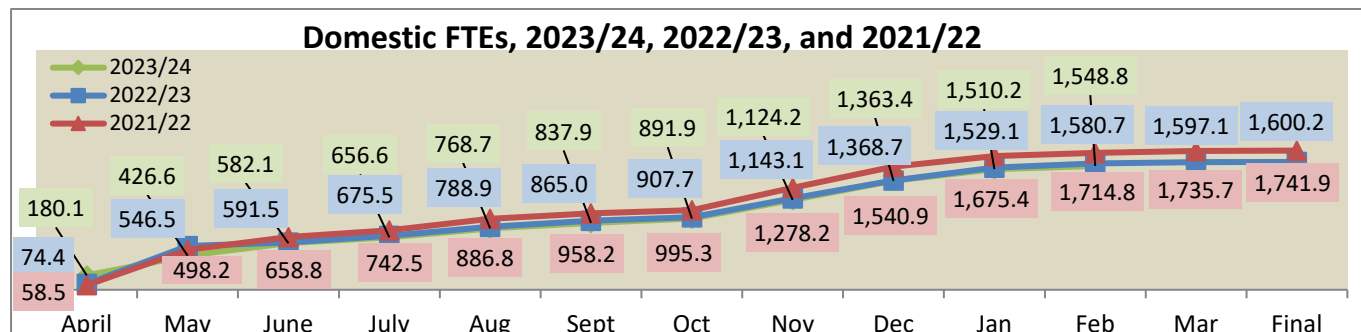
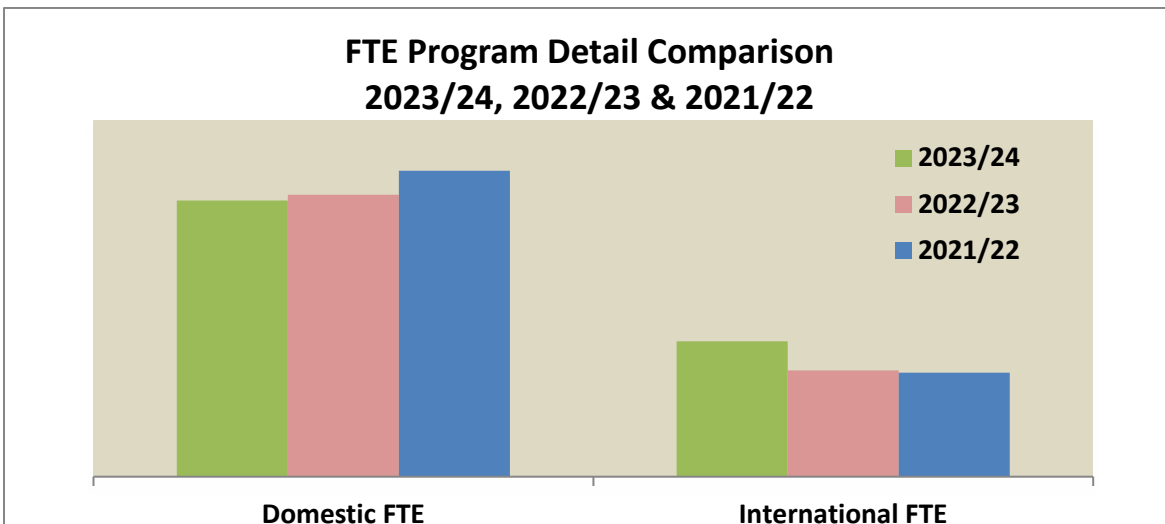
**Motion:** "To move into the closed session."

*Carried*

## Dashboard Report – March 2024

### Monthly FTE Data (Full Time Equivalent Student)

SUMMARY	2023/24	% of Total FTE	2022/23	2021/22	2020/21	2019/20
Domestic FTE	1,548.7	67%	1,580.7	1,714.8	1,665.5	1,874.4
International FTE	760.1	33%	596.2	582.7	632.6	811.9
<b>TOTAL FTE</b>	<b>2,308.8</b>	<b>100%</b>	<b>2,176.9</b>	<b>2,297.5</b>	<b>2,298.1</b>	<b>2,686.3</b>



## Monthly FTE Data by School – March 1, 2024 and March 1, 2023 Comparison

SUMMARY BY SCHOOL	Domestic			International		
	2023/24	2022/23	2021/22	2023/24	2022/23	2021/22
Academic Upgrading & Development	299.2	265.9	274.8	10.3	7.0	11.7
Business	46.2	44.1	62.7	275.3	205.4	207.5
Community Ed. & Workplace Training	101.4	133.5	125.7	3.1	1.7	3.8
Environment and Geomatics	144.1	142.1	158.0	7.5	11.5	7.6
Health and Human Services	304.8	287.0	330.5	84.9	59.8	67.4
Hospitality and Tourism	37.6	51.4	64.9	188.7	161.0	148.9
Industry and Trades Training	316.7	339.9	362.7	0.0	0.0	1.0
International Education & Development	8.1	6.2	6.6	47.4	31.4	27.3
School of the Arts	114.5	105.6	131.1	24.3	22.1	20.4
University Arts and Sciences	176.1	205.0	198.0	118.5	96.3	87.0
<b>Total</b>	<b>1,548.7</b>	<b>1,580.7</b>	<b>1,714.9</b>	<b>760.1</b>	<b>596.2</b>	<b>582.6</b>

\*Difference due to rounding

## Early Application Statistics for Fall 2024 Intake

*as of March 1, 2024 and March 1, 2023*

Fall 2024	2023			2024							
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
Domestic	321	499	606	817	983						
International	150	342	430	913	992						
<b>Total Apps Received</b>	<b>471</b>	<b>841</b>	<b>1,036</b>	<b>1,730</b>	<b>1,975</b>						

Fall 2023	2022			2023							
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
Domestic	334	475	580	764	926	1,107	1,472	1,693	1,894	2,028	2,395
International	119	249	324	493	620	1,138	1,259	1,359	1,394	1,434	1,487
<b>Total Apps Received</b>	<b>453</b>	<b>724</b>	<b>904</b>	<b>1,257</b>	<b>1,546</b>	<b>2,245</b>	<b>2,731</b>	<b>3,052</b>	<b>3,288</b>	<b>3,462</b>	<b>3,882</b>

Fall 2022	2021			2022							
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
Domestic	318	528	645	825	948	1,300	1,568	1,769	1,928	2,084	2,436
International	120	190	276	398	509	701	891	1,125	1,195	1,235	1,290
<b>Total Apps Received</b>	<b>438</b>	<b>718</b>	<b>921</b>	<b>1,223</b>	<b>1,457</b>	<b>2,001</b>	<b>2,459</b>	<b>2,894</b>	<b>3,123</b>	<b>3,319</b>	<b>3,726</b>

**Selkirk College Education Council (EdCo) Chair Report**

For Selkirk College Board of Governors

By Sarah Lechthaler – Mar 18, 2024

**Education Council:** March meeting cancelled due to short agenda.

**Membership engagement:**

Members asked to use this time to review and provide feedback for P8101 and 8102 instead of meeting.

**Circle for Inclusive Indigenous Education (CIIE):** Feb meeting canceled, no meeting in March

**Policy Review Committee (PRC):** attended by EdCo Vice Chair, Darcy Falkenhagen

**Curriculum Committee:** attended by EdCo Vice Chair, Darcy Falkenhagen

**Admissions & Standards (A&S) Committee:** attended March 12, 2024

**Systems Review Task Force:** attended March 7, 2024

**Seven Sacred Teachings Moccasin Making** with Ann-Marie Smith:

Trail Campus weekly Feb 5-March 25

**4Seasons of Reconciliation: Season 2** complete

**CiCan National EDI Knowledge Mobilization Centre: Inclusive Leadership training** in progress





# Mir Centre for Peace

Jennie Barron

March 26, 2024



# Overview of Presentation

Mission, Vision, Values of the Mir Centre

College Commitments:

- Equity, Diversity & Inclusion
- Reconciliation
- Research & Innovation
- Sustainability
- Wellness

Global Reach, Local Roots

Unique Opportunities for Students

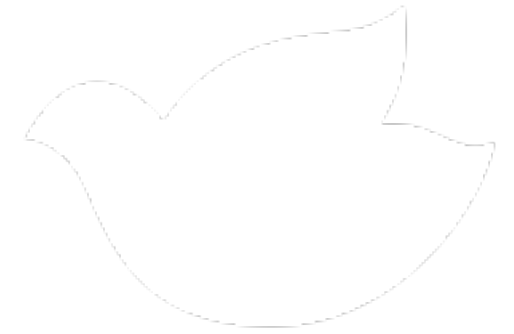
Impact

Community Connections



# MISSION OF THE MIR CENTRE FOR PEACE

Understanding and building cultures of peace through learning



## VISION

The Mir Centre for Peace at Selkirk College is a place of learning and dialogue where peoples of diverse cultural and historical backgrounds are welcome to safely and compassionately enquire and seek pathways to peace. This vision is built on a commitment to the peoples, histories and landscapes of our region from which cultures of peace may grow.



## VALUES

*At the Mir Centre for Peace at Selkirk College we believe in, honour and respect:*

- **peace, social justice and human security**
- **diversity of the human community**
- **multiplicity of cultures and histories**
- **dignity of work and service**
- **education and learning**
- **respectful, sustainable interaction with the earth;**
  - **resolution of conflict**
  - **healing and sacredness**

# College commitment: Equity, diversity and inclusion

## Community course: Understanding Racism (2021)

### Respect & Connect (2021-22)

- Empathy training for the prevention and resolution of conflict
- Public talk on supporting people who use drugs
- Fundraiser for La Niña homeless shelter

### Peace Cafés (2023)

- Avery Alder: *Building Empowered Community Through Play*
- Aaron Korbacher: *Disrupting Disinformation*

### Films (2023)

- *Queering the Interior*
- *Love in the Time of Fentanyl*

### Livestreaming equipment (2023)



# College Commitment: Reconciliation

## Truth & Justice Speaker Series

- Jesse Thistle: *From the Ashes: My Story of Being Métis, Homeless, and Finding My Way* (2021)
- Raven Sinclair: *Dislocation and disruption: Reconciling the Forced Removal of Children During the Sixties Scoop* (2022)
- Monique Gray Smith: *Weaving Love and Joy into the Journey of Truth and Reconciliation* (2023)

## Author Talk

- Eileen Delehanty-Pearkes: *The Geography of Memory: Reclaiming the Cultural, Natural and Spiritual History of the Snayackstx (Sinixt) First People* (2023)

## Film

- *We Were Children* (2022)

## Book Clubs

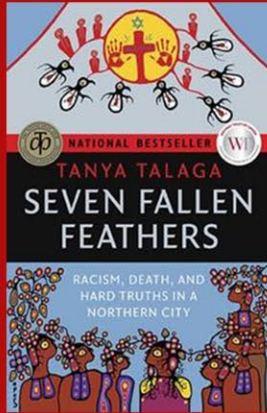
- Readers for Racial Justice (2021-22)
- Selkirk Reads! (2023)



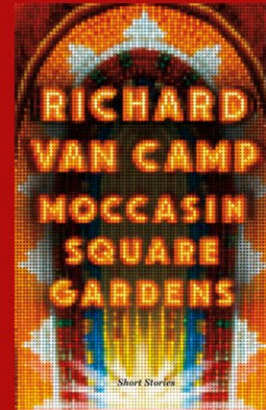
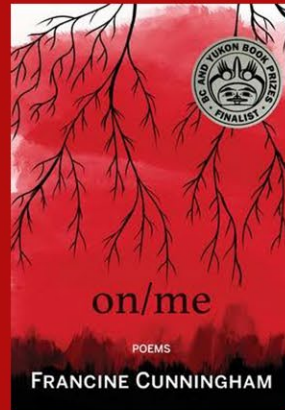
# SELKIRK READS - Livestream Event

In Selkirk Reads!, book champions hosted mini book clubs for Indigenous authored books with themes of truth and reconciliation.

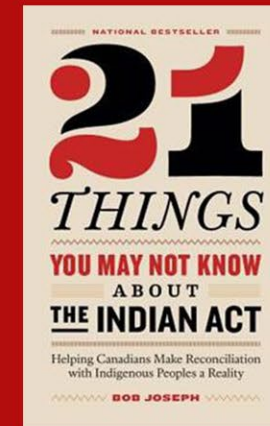
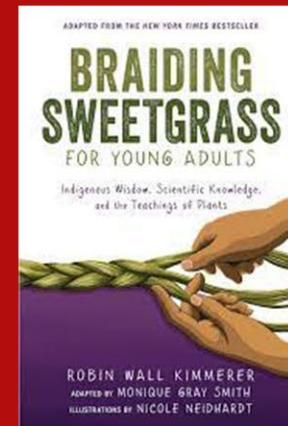
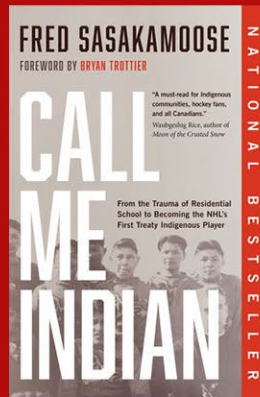
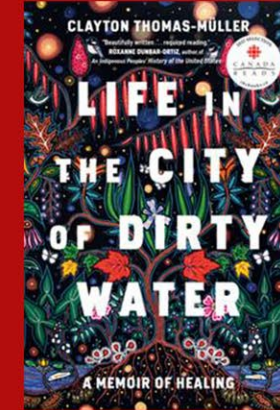
Join the book champions as they share a little about their books and read a short passage.



SEPTEMBER 26



1 PM - 2 PM



# College Commitment: Research and Innovation

## Courageous Dialogues: Moving Beyond Polarization

- Applied research, funded by SSHRC (\$360,000)
- Selkirk, Vancouver Community College, Capilano University, CBAL, Decoda Literacy Solutions, CETABC
- Community learning circles, Deep Dive, literature review, annotated bibliographies, resource guide

COURAGEOUS DIALOGUES:  
MOVING BEYOND POLARIZATION



SSHRC  
CRSH



Canada



# College Commitment: Sustainability

## Mir Lectures

- Seth Klein: *A Good War: Mobilizing Canada for the Climate Emergency* (2021)
- John Vaillant: *Fire Weather* (2023)
- **COMING SOON!** Tzeporah Berman: *Lean in and Listen: Building Bridges in a World on Fire* (2024)

## TEDx Countdown! (2021)

### Peace Cafés

- Dr Shelina Musaji: *Hope and Healing* (2021)
- Let's Talk Divestment: *How Investment Choices Can Fuel Climate Action* (2022)



# College Commitment: Wellness

## Skills Training

- Conflict De-escalation
- Nonviolent Communication

If "violent" means acting in ways that result in hurt or harm, then much of how we communicate could indeed be called "violent" communication.

## Nonviolent COMMUNICATION

A Language of Life



Words matter. Find common ground with anyone, anywhere, at any time, both personally and professionally.

MARSHALL B. ROSENBERG, PhD

Foreword by Deepak Chopra

Endorsed by Tony Robbins, Arun Gandhi, Marianne Williamson, John Gray, Jack Canfield, Dr. Thomas Gordon, Riane Eisler, and others



COMMUNITY EDUCATION & WORKPLACE TRAINING

Selkirk College

# Unarmed Civilian Peacekeeping

- Creating Safer Community Spaces
- Burundi



# Global Community: Responding to Conflict through a Peacebuilding Lens

## Community Dialogues & Gatherings for Peace

- Russian invasion of Ukraine (2022)
- Oct 7 Hamas attack and Israeli retaliation on Gaza (2023-24)

## Mir Lectures

- Medea Benjamin: *War in Ukraine: Making Sense of a Senseless Conflict* (2022)
- Raja Khouri & Jeffrey Wilkinson: *The Wall Between: What Jews and Palestinians Don't Want to Know About Each Other* (2023)

## Peace Cafes

- Wounded Doves: Humanitarian Aid in Gaza; Dialogue; Peacebuilders in Israel-Palestine (2024)

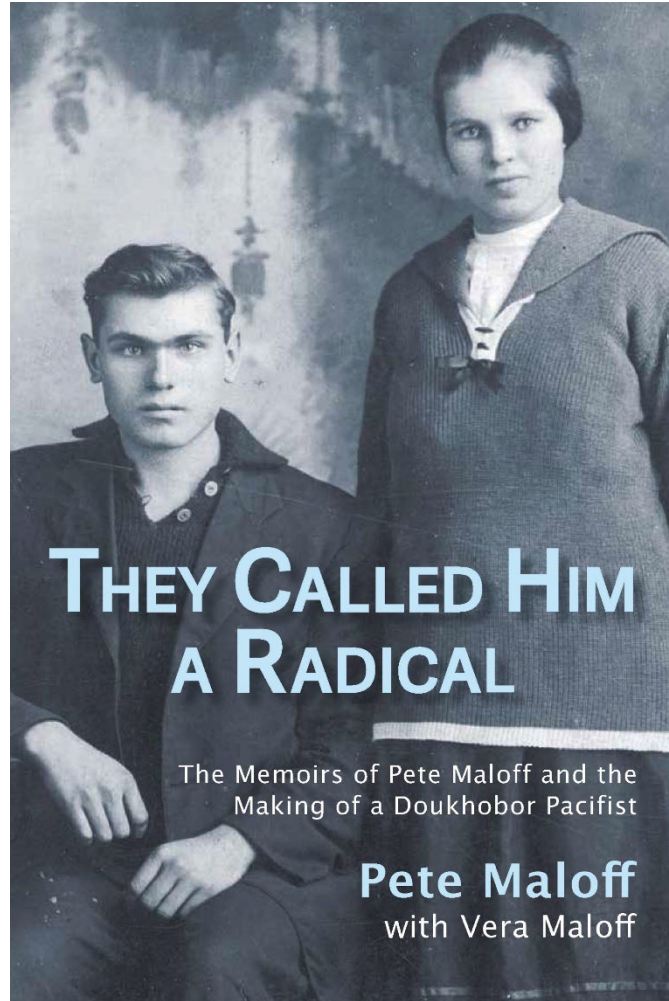


## Fundraisers

- Musical fundraiser for Ukraine (2022)
- Postcards from Palestine (2023)



# From Global Back to Local



# Providing Unique Opportunities for Students

## Service learning with the Mir Centre

- PEAC 202: Leadership for Peace

## Scholarships

- Peace & Human Rights Award
- Myler Wilkinson Memorial Scholarship in Peace Studies
- Alex P Rilkoff Scholarship
- Maurilia Coc Macs Memorial Scholarship

## Mir Centre for Peace Grant

### International experiences

- Quaker UN Summer School
- Rights Action Field School in Guatemala and Honduras



# Mir Centre Impact (March 2021- March 2024)

## Attendance & Participation

- Mir Lectures (9) – 1786 attendees
- Peace Cafes (7) – 396 attendees
- Skills trainings (5) – 82 students

## Funding brought in

- Research (\$360,000)
- Projects
  - Livestreaming equipment (\$4735)
  - Conversation Bench (\$4500)

## Provincial/National/International connections

- Presentations on research (12)
- Peace & Justice Studies Association (PJSA) (Bi-national)
- Peace & Conflict Studies Association of Canada (PACS-Can)



# Community Connections

Capilano U  
Castlegar Pride  
Castlegar Sunrise Rotary Club  
Continuing Education & Training Association of BC  
City of Nelson  
Columbia Basin Trust  
Columbia Power  
Decoda Literacy Solutions  
Ecole des Sentiers-Alpins  
Heritage Credit Union  
Indigenous Services at Selkirk College  
J.L. Crowe Secondary  
Kenyon & Co.  
Kootenay Career Development Society  
Kootenay Collaboration Network  
Kootenay Savings Credit Union  
Local Government Management Association of BC  
(West Kootenay branch)  
Neighbours United  
Nelson Community Christian School  
Nelson Community Services  
Nelson Museum, Archives & Gallery (NMAG)

Nelson Public Library  
Nonviolent Peaceforce  
Regional District of Central Kootenay  
Regional District of Kootenay Boundary  
School District 8  
School District 20  
School of University Arts & Sciences  
Selkirk College Faculty Association (PD Fund)  
Selkirk College Foundation  
Selkirk International  
Selkirk Vintners  
Steller Vista Credit Union  
Structurlam  
Sustainable Selkirk  
Thought Exchange  
Trail Fair Society  
Trail Skills Centre  
Union of Spiritual Communities of Christ  
Vancouver Community College  
Village of Warfield  
West Kootenay Climate Hub  
West Kootenay EcoSociety





**Follow the Mir Centre for Peace on our social media channels:**



**Sign up for the e-blast to stay connected with ongoing news and events:**

**[selkirk.ca/mir](https://selkirk.ca/mir)**

## President's Report for March 2024

### Communication and Relationship Building:

- Attended the Provinces' formal apology to the Doukhobor Community in the Provincial Legislature
- Met with multiple donors to support Foundation and Advancement leads
- Met with the Rural & Northern Immigration Pilot Program Manager
- Met with Creel Lodge Stakeholders
- Attended a climate event hosted by MLA Anderson

### Student Focus:

- Attended the SEG students' presentation in the Village of Fruitvale
- Enjoyed a Professional Cook student prepared dinner at Scholar's Dining Hall
- Attended the School of Hospitality & Tourism-organized Best of BC event
- Attended webinar on changing landscape for International students

### Indigenization, Equity, Diversity, and Inclusiveness:

- Hosted members of the Ktunaxa Natation Council
- Met with college Elders to discuss the strategic planning process
- Met with local Métis Nation representatives to discuss MOU
- Joined an International Women's Day Conversation event on

the Castlegar Campus

### Strategy, Creativity, and Innovation:

- Took part in a two-day Leading Change Session at the Sauder School of Business.
- Co-facilitated a strat plan engagement session for staff, students, and community in Nakusp

### Leadership and Professionalism:

- Meet weekly with college sector presidents
- Attended two-day BC College/Government meetings in Victoria.
- Met with the Minister of Finance
- Attended a CIGan Nominating Committee meeting
- Attended a Skilled Trades Training Consortium meeting
- Completed evaluation meetings with all director reports
- Attended a CIGan Board of Directors meeting
- Hosted BCNet President and Cyber Security Manager
- Hosted BC Colleges President





### Board Relations:









































- Met bi-weekly with the Board Chair
- Sat on the Board Awards Selection Committee
- Attended a Foundation Board meeting where the constitution and bylaws were approved.

# President and CEO Goals and Objectives Monitor

Some objectives will be ongoing for the immediate future. Objectives align with the following strategic plan dimensions:

- |                            |                      |  |
|----------------------------|----------------------|--|
| 1. Learner Success         | 4. Healthy Workplace | 6. Other – Government and Board Accountability |
| 2. Excellence in Education | 5. Modernization     | 7. Other – Leadership and Legitimacy           |
| 3. Community Development   |                      |  |

Progress indicators: On track  Somewhat delayed or barrier exists  Substantially delayed or may not be achieved  Complete 

Objective and Demonstration / Measurement	Strategic Alignment	Outcome or achievement indicator	President's Comments Comments/ Factors affecting performance	Months				Board Rating 1-3
				Jun	Sep	Dec	Mar	
1. Oversee and monitor Strategic Plan implementation	1-5	Dashboard & process	Collaborated with leadership team to advance progress					
2. Oversee launch of new strategic planning process	1-7	Process launch events	Supported engagement events, communications and data collection					
3. Continue/strengthen engagement with First Nations	1,2,3,7	1 renewed MOU	Conversations with Nation representatives, Ktunaxa meeting					
4. Continue/strengthen engagement with key stakeholders	1,2,3,7	Minimum 2 per month	Community Futures, BCNet, City of Nelson					
5. Support Indigenization and EDI plan goals	1,2,4	LT performance goals	Collaborative work with Leadership team					
6. Activate infrastructure consolidation plans (KSA, ARIC)	5	Formalized plans	Fit analyses ongoing– new webpage for communications– revised moves 2025					
7. Oversee Institutional Accountability goals	1,2,6	IAPR accepted by AEST	Collaboration with Leadership team					
8. Prudent budget management at fiscal year-end 23/24	6	Financial reports	Budget process & discussions underway, ongoing					
9. Maintain national/provincial relationships and networks	7	3+ committee roles	CICan Board, STTC, BCC Rural Caucus, Rogers ThinkLab					
10. Maintain legitimacy as new President thru engagement	3,4,7	4+ blogs, 16+ events	SEG Planning Event, Visit to Nakusp					



## Briefing Note

**Date: March 13, 2024**

**Subject: Recommendation for the 2024 Board Award – Distinguished Alumna**

*Motion: "To approve the 2024 Board Award recipient as recommended by the Selection Committee."*

Discussion

Information

This year's nomination process for Distinguished Alumni, Honorary Diploma, and Distinguished Educator was initiated in early February and concluded in mid-March. The Adjudication Committee recommends the following award recipient:

**A. Distinguished Alumna: Frances Swan**

Frances Swan, a Forest Technician alumna of Selkirk College, stands out as an exemplary candidate for the Distinguished Alumna Award. Her remarkable achievements span three key criteria: outstanding contributions to her field, reflection of Selkirk College's values, and significant community impact. From her pioneering work in forest stewardship, including spearheading Wildfire Risk Reduction initiatives and fostering First Nations partnerships, to her pivotal role in mountain caribou recovery strategies, Frances consistently demonstrates excellence and dedication. Notably, her commitment extends beyond professional endeavors, as evidenced by her extensive involvement in community building, economic empowerment, and youth mentorship, all of which reflect positively on Selkirk College's mission and values.

Frances's career trajectory reflects a relentless pursuit of knowledge, strategic vision, and a deep-rooted commitment to empowering others. As an Operations Forester and project manager, she played a pivotal role in the success of Nakusp and Area Community Forest, earning widespread respect for her leadership and collaborative spirit. Moreover, her engagement in local events and organizations, such as the BC Community Forest Association and Community Futures Central Kootenay, underscores her dedication to fostering regional development and social cohesion.

Beyond her professional achievements, Frances's dedication to community service sets her apart as a truly outstanding alumna. Her involvement in various initiatives, from organizing events that showcase local projects to coaching high school ski teams, demonstrates her commitment to making a positive impact on the lives of others. Frances's ability to balance family life, professional success, and community service with grace and humor serves as a beacon of inspiration for all. By honoring Frances Swan with the Distinguished Alumna Award, Selkirk College would not only recognize her individual accomplishments but also celebrate the values of service and excellence that define its community.

**B. Honorary Diploma: No nominations received.**

**C. Distinguished Educator: No nominations received.**

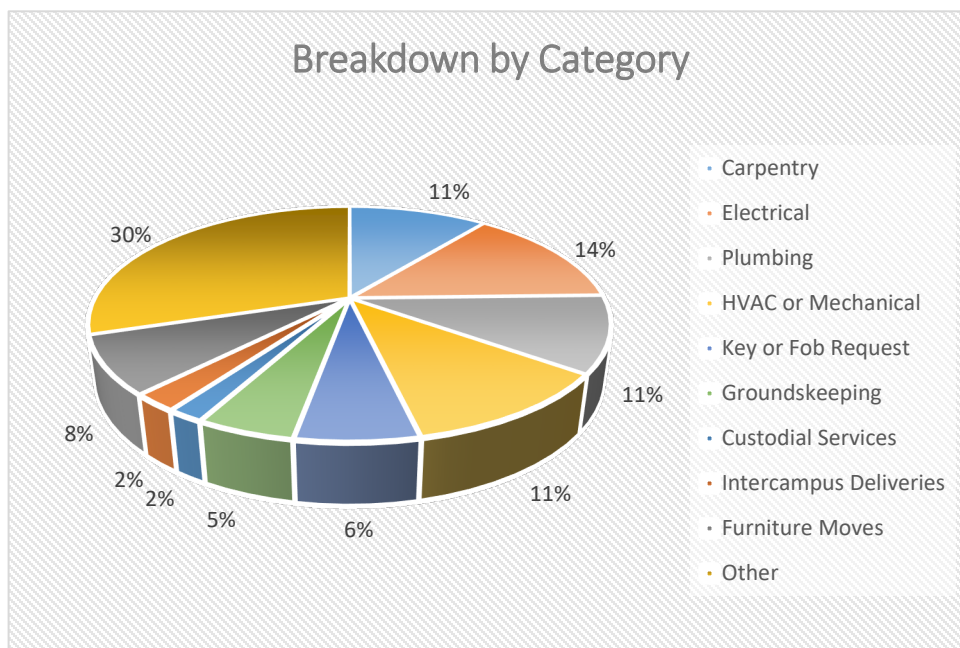
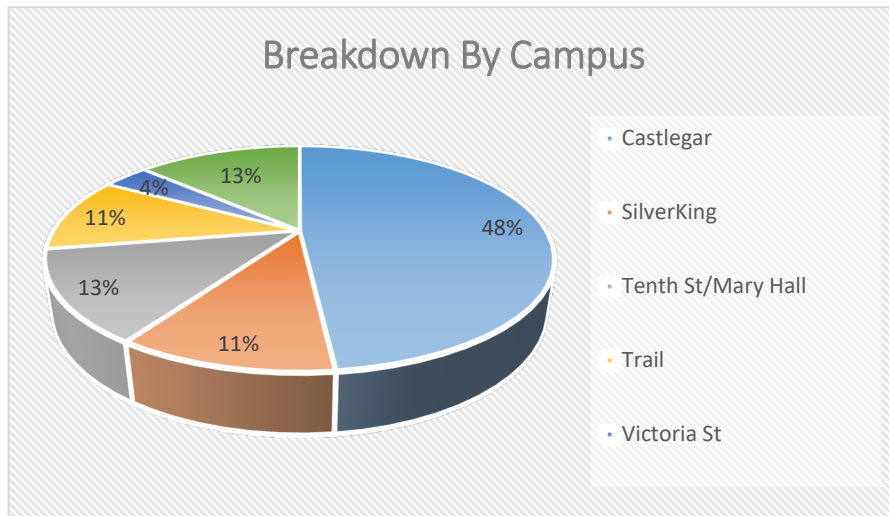
**Briefing Note**

<b>Date:</b> March 18, 2024	<b>Prepared by:</b> Donna Drover, Director of Facilities & Business Services
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**Subject:** Selkirk College Board – Facilities Update

**Yearly Work Orders**

The facilities team has experienced a notably busy 2023/24 fiscal year. Alongside regular maintenance tasks, including standing work orders scheduled weekly or monthly, as well as the completion of routine capital projects and consultation on capital projects, our maintenance team successfully closed 2367 work orders.



## Routine Capital Projects

This fiscal year has seen a significant uptick in routine capital projects, amounting to \$2.9 million across 24 distinct initiatives. This increase in spending was due to a carryover from the previous fiscal year, expanding our typical routine capital budget of \$2.7 million. Roughly half of these projects were outsourced, mainly due to their scale and the maintenance team's operational capacity.

<b>Routine Capital Projects</b>	<b>Status Update</b>
<b>Castlegar</b>	
Classroom renovations and upgrades - K10, K11, G13	Complete
O Wing washroom renovation	In-progress
Maintenance roof replacement	Complete
SEG outdoor classroom siding	Complete
Admin gender neutral/accessible washroom renovation	Complete
Mir Centre accessibility ramp and sidewalks to arbour and conversation bench	Complete
Primary service electrical upgrade	In-progress
Rokform exterior concrete patching - Cafeteria and Monashee	Complete
Exterior signage - wayfinding	In-progress
Lighting upgrades	Complete
Fire alarm upgrades	In-progress
Parking lot lines repainted	Complete
EV Charger installation	Complete
New gymnasium gender neutral/accessible washroom	Complete
Three new fleet vehicles for Nelson and Castlegar	Complete
<b>Silver King</b>	
Classroom building lower level sliding door replacement	Complete
Classroom renovations and upgrades - C117	Complete
<b>Trail</b>	
DDC door control upgrades	In-progress
Exterior door replacements	In-progress
<b>CBT Funded Projects</b>	
Castlegar Childcare Furnaces	Complete
Castlegar cafeteria (Phase 1)	Complete
E-bikes for student housing	Complete
Castlegar gymnasium floor, bleachers, and dividing wall replacement as well as climbing wall upgrades	In-progress
<b>Ministry Emergency Funding</b>	
Patenaude washroom renovations due to flood	In-progress

## Capital Projects

### Student Housing

Silver King student housing welcomed its first students on March 15<sup>th</sup>, followed by a grand opening ceremony on March 21<sup>st</sup>. Progress on Castlegar student housing is proceeding smoothly, with occupancy slated for the end of May. Subsequently, the housing and facilities team will dedicate a couple of months to adding final touches before the anticipated opening to students in August.



### Castlegar Campus Water System

The waterline project is nearing its final stages, with commissioning anticipated by late April. As part of this endeavor, three additional fire hydrants are being installed along the waterline, extending from the upper section of Frank Beinder Way to its intersection with Rosedale Road. Collaborating with the Selkirk College Grounds Committee, we've identified a seed blend comprising native species. This blend will be used to restore the natural habitat that was disrupted during the project's implementation.

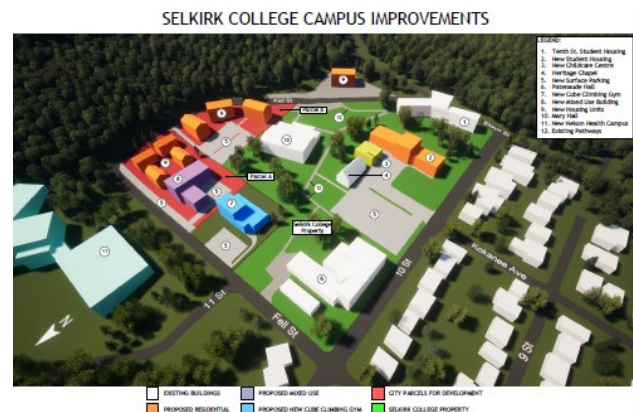
### Tenth Street Outdoor Indigenous Gathering Space

During the winter solstice, invited guests joined in the awakening of the new Indigenous arbour. A community-wide opening is scheduled for the spring. Following its debut, the arbour will serve as a central gathering place for Indigenous and diverse communities, fostering the exchange, preservation, and celebration of Indigenous knowledge, history, and relationships. This project was made feasible through a Time Immemorial Grant, administered by the First People's Cultural Foundation and Heritage BC.



### Tenth Street Transfer of Ownership

In late February, a business case was presented to the Ministry of Post-Secondary Education and Future Skills. The City of Nelson and Selkirk College have enlisted the services of a consultant to assess the designated land for the proposed transfer and maintain regular monthly meetings to share progress updates. We are optimistic that we will receive positive news by the end of the fiscal year.



## Upcoming Major Projects

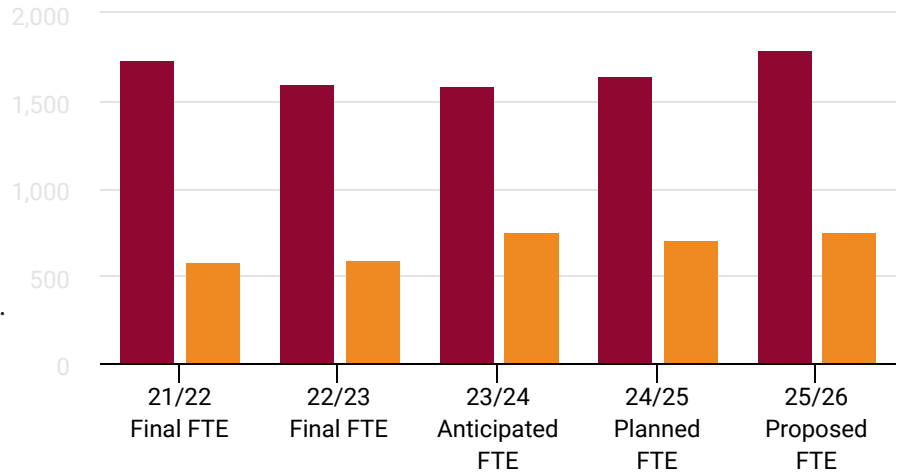
With no time to spare, the Facilities team has submitted a request to the Ministry for \$8.2 million in routine capital to address urgent roof repairs for eight buildings. Additionally, we are actively engaging stakeholders in discussions regarding the planned relocation of ARIC and the reconfiguration of Nelson programs. Furthermore, a kitchen consultant and architect have been enlisted to strategize phase two of the cafeteria renovation, focusing on updating the server this summer. Collaborating with the IT department, we are planning a structured cabling/classroom renovation and upgrade/administration reconfiguration project slated for this summer. Lastly, we are in the final stages of preparing a business case for Trail student housing.



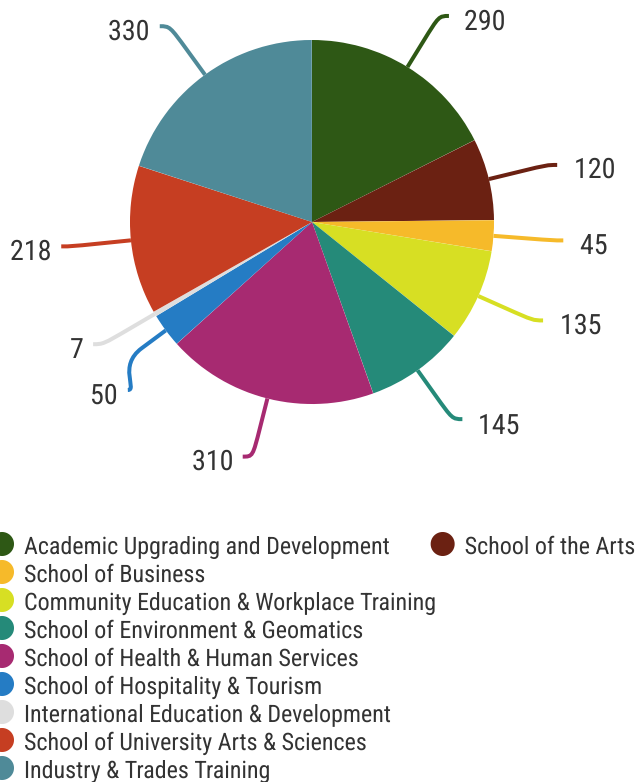
# Briefing Note - 2024-2025 Enrolment Planning

## Introduction

This briefing note summarizes the planned enrolment targets for 2024-2025 and proposed targets for 2025-2026. There are several external factors impacting planned and proposed enrolments, including current changes to Federal and Provincial regulations for international students. The focus for 2024-2026 will be a modest, but steady increase in domestic enrolment. Efforts are underway to fill existing program areas to maximize capacity. Growth will remain focused on program areas that are in key sectors of need in the labour market forecast and that are regionally relevant. We are planning for a potential decrease in international enrolment and a modest, but steady increase in domestic enrolment.



## 2024/2025 Planned Domestic FTE by School/Area



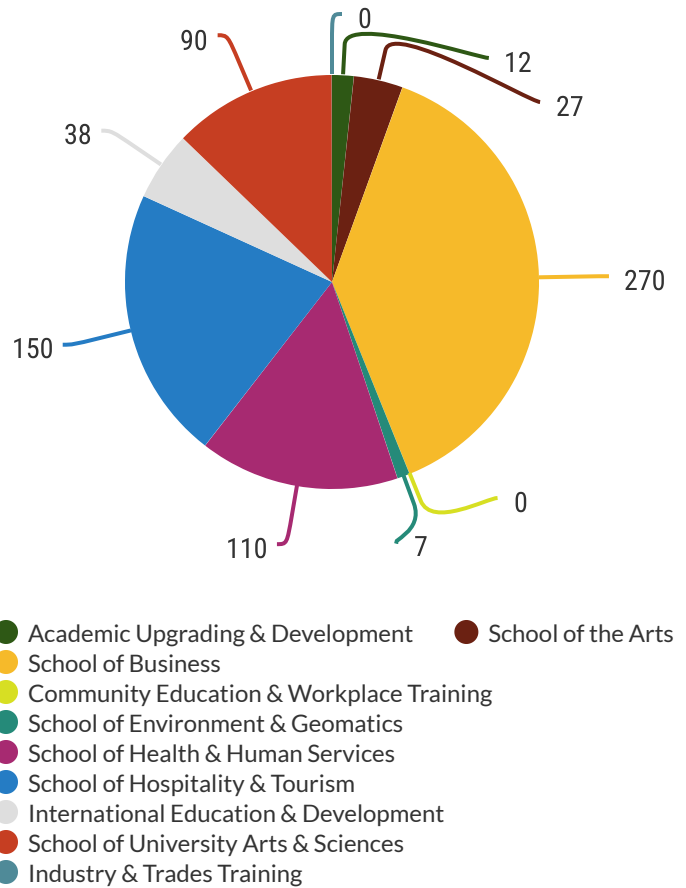
Domestic enrolment is projected to have a modest increase over the 2023/2024 actual enrolment. Schools are working to meet base FTE targets in all program areas. Planned enrolment increases will focus on targeted labour market professions identified in the BC Labour Market Outlook and Future Skills BC. These include health care, mental health and substance use, early childhood care and education, technology, and trades. The Ministry continues to fund intakes of the Health Career Access Program (HCAP). Selkirk College will offer three intakes of the Health Care Assistant Certificate (May, September & January) and a pilot of the new Mental Health and Substance Use Certificate through the HCAP program. Additionally, Selkirk College will offer two intakes of the Early Childhood Care and Education Certificate- one online and one on campus. Academic Upgrading and Development has been supporting students to enter into in demand career training through three Pathways Programs.

The college continues to develop and deliver employer driven micro-credentials to support local workforce development through the Applied Research and Innovation Centre (ARIC) and Community Education and Workforce Training (CEWT).

# 2023/2024 Planned International FTE by School/Area

In response to the new federal requirement, the Ministry of Post-Secondary Education & Future Skills has provided individual colleges and universities across BC an allocation of provincial attestation letters. These letters are now a mandatory requirement when students apply for study permits through Immigration, Refugees & Citizenship Canada (IRCC). For a one-year period ending January 21, 2025, Selkirk College will be issued 857 provincial attestation letters to help the institution manage the numbers of prospective incoming students. Individual attestation letters will not translate 1:1 into enrolments, however, the college remains optimistic that we can meet out 2024/2025 international enrolment targets.

In 2023/2024, the college is projected to exceed our planned international enrolment by 7%. For the upcoming fiscal year, we are projecting a planned decrease in international enrolment. This chart illustrates the planned 2024/2025 international FTE distribution by school and area. We are projecting slightly lower enrolment in Business and Hospitality & Tourism to better align with program actuals. In addition, an increase in Health and Human Services can be attributed to two new international programs - Early Learning and Child Care Diploma and Health Care Assistant Diploma - both high demand professions with strong employment opportunities.



## Summary

Overall, the enrolment outlook for 2024/2025 looks positive. Ongoing efforts to increase domestic enrolment including improved access for students facing barriers, implementation of improved strategic enrolment planning (marketing, admission, retention, graduation success), and targeted opportunities for growth in key areas of labour market demand will bring projected growth to Selkirk College's domestic enrolment. Academic Upgrading and Development continues to support students to prepare for in-demand careers through pathways programs and the college continues to respond to Future Skills BC through ARIC and CEWT. As the new processes for international student admission is refined, we will learn more about the long-term impacts for international enrolment. The projections for 2024/2025 look stable, so that is a positive place to build from.

The work of increasing student enrolment is a team effort. I would like to finish by acknowledging the faculty, instructors and college staff in all departments who work tirelessly to provide our students with an exceptional college experience. Together we are *Building Remarkable Futures!*

## High School Graduation Ceremonies 2024

School	Community	Graduation Date	Location & details	Time	Board Member presenting	Comments
Boundary Central Secondary	Midway	Saturday, June 8, 2024				last year presenters were not required
Grand Forks Secondary	Grand Forks	Saturday, June 15, 2024				
J Lloyd Crowe Secondary	Trail	Friday, June 21, 2024				
J V Humphries Elementary Secondary	Kaslo	Saturday, June 22, 2024				
L V Rogers Secondary	Nelson	Friday, June 14, 2024				
Lucerne Elem-Secondary	New Denver	Friday, May 31, 2024				last year presenters were not required
Mount Sentinel Secondary	South Slocan	Friday, June 21, 2024				
Nakusp Secondary	Nakusp	Saturday, June 15, 2024				last year presenters were not required
Salmo Secondary	Salmo	Friday, June 14, 2024				
Stanley Humphries Secondary	Castlegar	Friday, June 14, 2024	<b>Complex</b>	5:00 PM		last year presenters were not required

Should you be available/interested in presenting BOG scholarships, please come to the March 26th Board meeting prepared to state the ceremony your interested in attending.  
Location and time details are yet to be received. Thank you!

# Considerations and Guiding Questions

## FOR THE SELKIRK COLLEGE BOARD OF GOVERNORS

### 2019-2024 STRATEGIC PLAN DIRECTIONS

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Vision: We build remarkable futures.

#### Strategic Directions

1. Learner Success
2. Excellence in education
3. Community Development
4. Healthy Workplace
5. Facility & Operational Modernization



### APPLYING PRINCIPLES OF CITIZEN-CENTRED GOVERNANCE

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How does this program/initiative/decision...

1. Put the interests of citizens at the centre?
2. Reflect integrity, ethical behaviour, and respect for the law?
3. Support openness and respectful engagement with all citizens?
4. Support outcomes that facilitate healthy, prosperous, sustainable communities?
5. Help achieve our mandate?



### GUIDING QUESTIONS FOR INFORMATION SESSIONS

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The Board of Governors regularly hears from staff, students and leadership team members on specific programs, projects and developments. Examples of questions for presenters that reflect governors' fiduciary duties include:

1. How sustainable is this program/initiative in terms of –for example– enrolment, labour market demand, ongoing financial viability etc.?
2. To which of our strategic plan directions does this program/initiative directly align?
3. What are the potential risks (legal, reputational, operational, internal, etc.) of approving/not approving a given recommendation?
4. Have we applied Indigenization, EDI and/or Accessibility lenses to this program/initiative, and if so, what are our findings?
5. How will we know if the program/initiative has succeeded?
6. What are the key messages around this program/initiative for the Board of Governors to share with community members?

