

EDUCATION COUNCIL
Minutes – October 13, 2020
 4:00 pm, Zoom meeting

P = Present - A= Absent

In Attendance:

| | | | | | |
|---|---|---|---------------|---|-------------------------|
| P | T. Ballam | P | P. Pastor | P | V. Wadhwa |
| P | D. Falkenhagen (1 st Vice Chair) | P | J. Vanderhoek | P | R. Andrews |
| P | K. Gear | P | P. Caldwell | P | T. Punchard |
| P | C. Gotta | P | C. Ridge | P | T. Snauwaert |
| P | S. Lechthaler | P | J. Long | P | T. Whitehead |
| P | T. Clarke | P | V. Khurana | A | A. Graeme |
| P | T. Larsen (2 nd Vice Chair) | P | J. Nagpal | P | J. O'Meara |
| P | I. Parfitt (Chair) | A | S. Singh | P | N. Makortoff (recorder) |

Guests:

Call to order and welcome

Meeting was called to order at 4:02 pm.

1 Territorial Acknowledgment

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

2 Approval of Agenda of 2020-10-13

Approved as presented.

CARRIED

3 Approval of Minutes of 2020-06-11

Approved as amended. Next meeting date was corrected. Name spelling corrected.

CARRIED

4a Updates

Registrar update:

The timeline for the next version of the Academic Calendar was discussed. The 2021-2022 Academic Calendar should be ready to publish by mid November. Smart Catalog is almost ready for the course outline information to be added to it.

Action: Give EdCo a preview of what the new software will look like at a future meeting.

Information

4b Membership Engagement

Welcome to all of the new members for the 2020-2021 EdCo term. Round Table introductions were made. The buddy system was brought up. Will we be using it for this term? Overview presented of what we do at EdCo. Reviewed the *College and Institute Act (CIA)*. The Board Delegation Summary tool document was reviewed. There was a discussion around the course outline reference guide and the course outline summary form. Both of these documents need to be updated.

CARRIED

- 5 **Past Action Items, Approval in Principle, and Items that need further consideration document** Information
Action: Natasha to follow up with Tracy Punchard about the DFAB course outlines
- 6 **Standing Committee Reports**
- A Admissions and Standards (A&S)**
- 1 No meetings were held in September. Information
- B Curriculum Committee (CC)**
- 1 Draft minutes of 2020-10-02 were submitted for information and required motions. Information
- 2 *"Pursuant to the CIA Section 24(2)(f), Education Council approves the changes to the prerequisites in the RFW 251 course as listed below."* **CARRIED**
- Old prerequisite: First Year SEG courses
 New prerequisite: Admission into the SEG programs or admission into Year 2 Law and Justice Studies Programs
- DISCUSSION
 No further discussion.
- 3 *"Pursuant to the CIA Section 24(2)(f), Education Council approves the changes to the prerequisites in the IPHE courses as listed below."* **CARRIED**
- These courses need to have the prerequisites removed. This is the only change to these courses.
- There has been continuous intake and enrolment (Fall, Winter and Spring) in this program for the past two years. Because of the continuous intake, and because not all courses are offered each semester, it is impossible to guarantee a certain course before another. To this end we require the pre-req to be removed. A student is not disadvantaged by not having one course before another.
 FYI, some course outlines have missed this update. I would request that this COS form is submitted to EDP as a standing request until all course outlines in this program are updated.
- DISCUSSION
 No further discussion.
- 4 *"Pursuant to the CIA Section 24(2)(f), Education Council approves the changes to the PEAC 100 course outline."* **CARRIED**
- The course description has been updated in this course
- DISCUSSION
 If there is more than one section of this course, make sure that these changes are made to all section outlines. There is an English 12 prerequisite for this course. There is no letter grade included. Do we need one? Or can we delete this prerequisite completely?

- 5 *"Pursuant to the CIA Section 24(2)(f), Education Council approves the changes to the PGHM and RHOT 259 course outlines."* **CARRIED**
 These courses are cross-listed. The changes include a title change, course description updated, learning outcomes have been updated, the assessment section has been updated and other minor updates.
DISCUSSION
 These courses were refreshed. Need to add NONE to the prerequisites section.
Action: post the track change versions of the submissions to the Moodle site.
- C Policy Review Committee (PRC)**
- 1 Draft minutes of 2020-09-16 were submitted for information. Information
- D Indigenization Committee**
- 1 Draft minutes of 2020-10-07 were submitted for information. Information
Action: Invite Dianne Binn to a future EdCo meeting.
- 7 Unfinished Business**
- A No unfinished business to discuss at this meeting
- 8 New Business**
- A No new business to discuss at this meeting
- 9 Reports**
- A EdCo Chair Report (*verbal report*) Information
 There was no Board retreat this September. Slow start to the year for committee meetings.
- B VP Education Report (*submitted*) Information
 Enrolment is about the same as last year at this time. All on-site learning is taking place very safely. Big thank you for all of everybody's hard work.
 Examyty is a platform that is being looked at for exam invigilation.
 Evaluations? Do they need to go to EdCo for approval? Some thought they should go to EdCo and others thought that they do not need to go to EdCo. Policy 8100 is vague on the subject. The course outline reference guide indicates that as of 2018 they should go to EdCo for approval but this document is in need of updating. These are exceptional times that we are going through so some freedom is necessary in regards to the evaluation section of the course outline.
 Motion:
 "Education Council supports that the changes/adjustments to the assessment section of the course outline, for the 2020/21 COVID year, could be reviewed and approved by the School Chair." **CARRIED**
- D Fulcrum Report (*verbal report*) Information
- 10 Self-Assessments**
- A Self-assessments were not discussed at this meeting. Information
- 11 Adjournment**
Next meeting November 10 2020 at 4:00 pm via Zoom meetings.