

**EDUCATION COUNCIL**  
**Minutes – April 13, 2021**  
 4:00 pm, Zoom meeting

**P = Present - A= Absent**

**In Attendance:**

A	T. Ballam	A	P. Pastor	A	V. Wadhwa
P	D. Falkenhagen (1 <sup>st</sup> Vice Chair)	P	J. Vanderhoek	P	R. Andrews
P	K. Gear	A	P. Caldwell	P	T. Punchard
P	C. Gotta	P	C. Ridge	P	T. Snauwaert
A	S. Lechthaler	P	J. Long	P	T. Whitehead
P	T. Clarke	P	V. Khurana	A	A. Graeme
P	T. Larsen (2 <sup>nd</sup> Vice Chair)	P	J. Nagpal	P	J. O'Meara
P	I. Parfitt (Chair)	P	S. Singh	P	N. Makortoff (recorder)

**Guests:**

Daryl Jolly

Allison Alder

Duff Sutherland

**Call to order and welcome**

Meeting was called to order at 4:02 pm.

**1 Territorial Acknowledgment**

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

**2 Approval of Agenda of 2021-04-13**

**CARRIED**

Approved as amended. Added to the agenda a discussion on Program requirements.

**3 Approval of Minutes of 2021-03-09**

**CARRIED**

Approved as amended. Updated the attendance list.

**4a Updates**

Information

**Policy 8100**

The update of this policy is intersecting with SmartCatalog, Unit 4, and QAPA. All intersecting components need to be considered when adding language to the process of P8100. Hoping to have an updated draft by late summer or early fall. The members of the P8100 updating committee are: Allison, Rhys, Tiffany, Natasha, Jim, and Jill

Timelines for the college decision making process should align with P8100.

**QAPA**

This review happens every 7 years. 2021 is the year that Selkirk College will have their review. Level 3 program review happens most often.

**4b Membership Engagement**

Information

Break out rooms – What went well since the last meeting? What would you like to see for the next two meetings?

We should use Moodle more. Micro credential – what would this look like here? P8100 needs to give guidance on delivery methods. The College and Institute Act. Report on soft-funded projects.

**5 Past Action Items, Approval in Principle, and Items that need further consideration document** Information

Two programs that were given approval in principle were missed and have been added to this document.

**6 Standing Committee Reports**

**A Admissions and Standards (A&S)**

- 1 Approve minutes of 2021-03-09 and draft minutes of 2021-03-23 were submitted for information. Information

**B Curriculum Committee (CC)**

- 1 Draft minutes of 2021-03-26 were submitted for information and required motions Information

- 2 *"Pursuant to the CIA Section 24(2)(f), and Board delegation document of March 22, 2016, Education Council approves the changes to CHEM 120 Chemistry for Engineering course."*

CHEM 120 Chemistry for Engineering

The mandatory attendance statement was questioned. The program policy also indicates that attendance is mandatory. It was asked that the school review the attendance policy.

Amended Motion:

*"Pursuant to the CIA Section 24(2)(f), and Board delegation document of March 22, 2016, Education Council approves the changes to CHEM 120 Chemistry for Engineering course subject to the review of the attendance policy."*

**CARRIED**

- 3 *"Pursuant to the CIA Section 24(2)(f), and Board delegation document of March 22, 2016, Education Council approves the new DIW 100 Delivery of Instruction course."* **CARRIED**

DIW 100 Delivery of Instruction

This course is based on the old ISW 100 course. It has been updated and the name and code have been changed. This needed to be done to align with the VCC PIDP program.

- 4 *"Pursuant to the CIA Section 24(2)(f), and Board delegation document of March 22, 2016, Education Council approves the new Academic Upgrading and Development courses."* **CARRIED**

ESSI 1 Expression of Self through Sign 1  
 ESSI 2 Expression of Self through Sign 2  
 ESSI 3 Expression of Self through Sign 3  
 ESSI 4 Expression of Self through Sign 4

This program has been using these courses in the Sign Language club. They are now wanting to add them to the program. Once the policy is updated it will be sent for review.

- C Policy Review Committee (PRC)**
- 1 No regular meeting in March. Information
- D Indigenization Committee**
- 1 No regular meeting in March. Information
- 7 Unfinished Business**
- A No unfinished business to discuss at this meeting
- 8 New Business**
- A *"Pursuant to the CIA Section 23(1)(b), and Board delegation document of March 22, 2016, Education Council approves the Approval in Principle request for the changes to the Ceramics Certificate and Sculptural Metal Programs."* **CARRIED**
- These programs have had some changes made to the length of the programs so the credits needed to be adjusted as well.
- B Program requirements
- There have been some programs that have indicated that there is required equipment (computer, tablet...) needed before you could get into the program. Is this an admission requirement?
- This is not an admission requirement and also not an academic governance item. A decision will be made on where this information should be posted (policy, calendar...).
- 9 Reports**
- A EdCo Chair Report (*verbal report*) Information
- Attending Standing committee meetings. There are many policies that are being updated. All are being looked at through EDI, Indigenous, and Accessibility lenses.
- B VP Education Report (*submitted*) Information
- A letter from the Provincial Health Officer was shared that included Go Forward Guidelines. We are looking at more in-person classes to be offered in the Fall. We still do not have all of the details but will provide them as they become available. The Spring 2021 term will go forward with online or remote delivery.
- Ancillary Services have their own guidelines.
- Budget development is continuing for Fiscal 22. The Ministry of Advanced Education and Skill Training have allowed Selkirk College to carry a small deficit forward.
- Vaccinations will be taking place at the Selkirk College Castlegar and Tenth Street campuses.
- Students are already asking about the Fall term. A communication will be created to send to students to let them know about some of the plans for the fall and to let them know that as more details are provided they will be shared with them.
- For information – the TESOL program will be suspended for the Fall 2021 term.
- D Fulcrum Report (*verbal report*) Information
- No meeting.
- 10 Self-Assessments**
- A Self-assessments were not discussed at this meeting. Information
- 11 Adjournment**
- Next meeting May 11, 2021 at 4:00 pm via Zoom meetings.**