

EDUCATION COUNCIL
AGM Minutes – June 10, 2021
 9:00 am, Zoom meeting

P = Present - A= Absent

In Attendance:

P	T. Ballam	P	P. Pastor	A	V. Wadhwa
P	D. Falkenhagen (1 st Vice Chair)	P	J. Vanderhoek	P	R. Andrews
A	K. Gear	P	P. Caldwell	P	T. Punchard
P	C. Gotta	P	C. Ridge	P	T. Snauwaert
P	S. Lechthaler	P	J. Long	P	T. Whitehead
P	T. Clarke	A	V. Khurana	P	A. Graeme
P	T. Larsen (2 nd Vice Chair)	A	J. Nagpal	P	J. Kincaid (temporary Registrar)
P	I. Parfitt (Chair)	P	S. Singh	P	N. Makortoff (recorder)

New Members and Guests:

Justin Ible	Robyn Mitz	Laura Williams
Robert MacQuarrie	Kim Pham	Kerri Webb
Donna Drover	Neil Martin	

Call to order and welcome

Meeting was called to order at 4:02 pm.

1 Territorial Acknowledgment

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

2 Approval of Agenda of 2021-06-10 CARRIED

Approved as amended. Added a roundtable welcome. The order of the agenda items was altered.

3 Approval of Minutes of 2021-04-13 CARRIED

Approved as presented.

9c VP Education Updates (submitted) Information

Exceptional conclusion to a difficult year. Planning for a full resumption of Fall programs as of now – in person.

FTE' are up and the headcount is the same as last year.

*online learning for International Students for the Fall – Rhys shared a draft document about Fall programming. Programs are being allowed to go back to regular class sized and to in-person instruction.

4b Membership Engagement CARRIED

Annual Membership Variance – Motion to Approve

"In accordance with section 15(3) of the College and Institute Act and for the one-year period from June 1, 2021 to June 30, 2022 Education Council approves that the membership of the Selkirk College Education Council be expanded to twenty-one to include one additional seat designated for the Exempt staff group.

This seat is to be filled in accordance with 15(3) (b) whereby the seat will be filled in the annual election process conducted by the Registrar."

Annual Election of EdCo Chair and Vice Chairs.

Chair – Sarah Lechthaler, 1st Vice Chair – Darcy Falkenhagen, 2nd Vice Chair – Tracy Punchedard

4a Updates

SmartCatalog preview and update.

Academic Governance Council update

5 Past Action Items, Approval in Principle, and Items that need further consideration document

Information

This document was reviewed. There is a Policy 8100 working group.

Send Rhys a copy of the Education Council handbook when it is completed.

In-person or online meetings in the Fall? Both were suggested.

6 Standing Committee Reports

A Admissions and Standards (A&S)

- | | | |
|---|--|----------------|
| 1 | Approved meeting minutes (a) and draft meeting minutes (b) of 2021-05-11 and 2021-05-25 were submitted for information and required motions. | Information |
| 2 | <p><i>"Pursuant to the CIA Section 23(1)(b) and Board delegation document of March 22, 2016, Education Council approves the Environmental Technician Program Policy."</i></p> <p>Approval in Principle given at the December 8, 2020 EdCo meeting for this program. Final version of the policy submitted for review and approval. There will be no new courses developed for this program. Nothing has been decided yet about program delivery. The admission requirements are slightly different for this program. We are removing barriers for students. This is a pilot project for one year.</p> <p>First year level/entry level – what do these mean? Change first program outcome to: First year program level land-based training</p> <p>Consider third outcome with changes (first year SEG level).</p> | CARRIED |
| 3 | <p><i>"Pursuant to the CIA Section 23(1)(b) and Board delegation document of March 22, 2016, Education Council approves the addition of the Sociology Stream to the University Arts and Sciences Program Policy."</i></p> <p>This is a new stream that students could apply to. The courses are a selection of existing courses. No new course will be developed.</p> | CARRIED |
| 4 | <p><i>"Pursuant to the CIA Section 23(1)(b) and Board delegation document of March 22, 2016, Education Council approves the changes to the Contemporary Music and Technology Program Policy."</i></p> <p>Housekeeping edits and clarification of language around late assignments and showcases. Adding one new course (EdCo approved) and changing course names on two courses. Updating the graduation requirements to have the correct total credit counts.</p> | CARRIED |

5	<p><i>"Pursuant to the CIA Section 23(1)(b) and Board delegation document of March 22, 2016, Education Council approves the changes to the Digital Arts Program Policy."</i></p> <p>Housekeeping edits – late assignment penalty was inadvertently not included in the last policy. New language was added to clarify the portfolio requirements but no changes to the admission requirements.</p> <p>Change the word ‘can’ to ‘may’ in the assessment section re: illness.</p>	CARRIED
6	<p><i>"Pursuant to the CIA Section 23(1)(b) and Board delegation document of March 22, 2016, Education Council approves the changes to the Digital Fabrication and Design Program Policy."</i></p> <p>Housekeeping edits – graduation table was updated to be inline with the most current course outlines.</p>	CARRIED
7	<p><i>"Pursuant to the CIA Section 23(1)(b) and Board delegation document of March 22, 2016, Education Council approves the addition of the Mentorship stream to the Steps to Opportunities, Academics, and Readiness Program Policy."</i></p> <p>Addition of the Mentorship stream certificate requirements.</p>	CARRIED
8	<p>Annual Report</p> <p>Membership – reappoint members to another term.</p>	Information
9	<p>Admissions and Standards Terms of Reference</p> <p><i>"As per Admissions and Standards Committee Terms of Reference, Education Council approves the Admissions and Standards Committee Terms of Reference."</i></p>	CARRIED
B Curriculum Committee (CC)		
1	<p>Draft minutes of 2020-05-29 were submitted for information and required motions.</p>	Information
2	<p><i>"In accordance with the CIA Section 24(2)(f), Education Council approves the prerequisite change for BIOL 106 Biology II."</i></p> <p>From: BIOL 104 with a grade of C or better To: Biology 12 and Chemistry 11, or equivalent, with a minimum of 60%</p>	CARRIED
3	<p><i>"In accordance with the CIA Section 24(2)(f), Education Council approves the changes to the Textile Arts Program course outlines."</i></p> <p>TEXT 131 Dye Technology - Plant Dye and Modifiers TEXT 132 Printing on Cloth TEXT 133 Textile Construction and Pattern Drafting I TEXT 134 Pattern Construction and Drafting II TEXT 135 Dye Tech II: Dye & Print Processes TEXT 136 Weaving TEXT 137 Surface and Structure TEXT 138 Textile Design TEXT 139 Production and Product Development</p> <p>The course details were approved at the May EdCo meeting. The final outlines are now submitted for review and approval.</p>	CARRIED
4	<p><i>"In accordance with the CIA Section 24(2)(f), Education Council approves the changes to ECCE 188 and ECCE 189 course outlines."</i></p> <p>Major changes to the courses. Name changes, number changes, learning outcomes and assessments. Some other minor edits as well.</p>	CARRIED

5	<p><i>"In accordance with the CIA Section 24(2)(f), Education Council approves the updated GNUR course outlines."</i></p> <p>GNUR 530 Physical Aging and Chronic Disease Management: Part 2 GNUR 532 Professional Nursing in the Canadian Health Care System GNUR 533 Introduction to Nursing Leadership GNUR 535 Nursing Registration Readiness I MHAD 502 Mental Health and Addictions</p> <p>These outlines have had course numbers and names updated. Other minor changes as well. As per recommendations from the program review.</p>	CARRIED
6	<p><i>"In accordance with the CIA Section 24(2)(f), Education Council approves the updated PTEC 103 course outline."</i></p> <p>Course updated as per the program review.</p>	CARRIED
7	<p>Annual Report</p> <p>Membership – reappoint members to another term.</p>	Information
8	<p>Curriculum Committee Terms of Reference</p> <p><i>"As per Curriculum Committee Terms of Reference, Education Council approves the Curriculum Committee Terms of Reference."</i></p>	CARRIED
C Policy Review Committee (PRC)		
1	<p>Draft minutes of 2020-05-20 were submitted for information and required motions.</p>	Information
2	<p><i>"Pursuant to the CIA Section 23(1)(j,i) and 24(2) and Board delegation document of March 22, 2016, Education Council approves the changes to Policy 8110 Program Advisory Committee."</i></p> <p>Policy has been updated and procedures have been moved to a separate document.</p> <p>Membership was questioned. Is it too restrictive? Not all programs fit the map. It was stated that the membership was chosen generally and it was not restrictive.</p> <p>Need to clarify point A.1. – membership</p> <p>Need clarity on policy versus procedure. How do we know what should be in policy and what should be in procedure? Policy 1000 should help with this once it is updated.</p> <p>This policy will go back to PRC.</p>	DEFEATED
3	<p>Annual Report</p> <p>Membership – reappoint members to another term</p>	Information
4	<p>Policy Review Committee Terms of Reference</p> <p><i>"As per the Policy Review Committee Terms of Reference, Education Council approves the Policy Review Committee Terms of Reference."</i></p> <p>There was much discussion about what policies this committee should review – Education versus Administrative. There are gray areas. But this is how it has been done here for many years. Need to clarify what is an Educational or Student policy. The CIA legislation clearly indicates which policies need to go to EdCo for approval, see sections 23(1), 24(1), and 19(1).</p> <p>These terms of reference (ToR) will be sent back. EdCo would like to see both sets of ToR's – the new revised PRC ones and the new ones from the newly created administrative policy committee.</p>	TABLED

- D Indigenization Committee**
- | | | |
|---|---|----------------|
| 1 | No meeting in May | Information |
| 2 | Annual Report
Membership – reappoint members to another term | Information |
| 3 | Indigenous Committee Terms of Reference

<i>“As per the Indigenous Committee Terms of Reference, Education Council approves the Indigenous Committee Terms of Reference.”</i> | CARRIED |
- 7 Unfinished Business**
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|---|--|----------------|
| A | Education Council Bylaws

<i>“Pursuant to CIA 24(1) and Education Council Bylaws Section K, Education Council approves its bylaws as presented.”</i> | CARRIED |
|---|--|----------------|
- 8 New Business**
- | | | |
|---|---|-------------|
| A | Standardizing full-time term credits definition for all programs.
For student loan purposes the definition of a full-time student will be: 15 credits will be the 100% course load.
At this time the credit counts are very random so it sometimes difficult to determine if the student meets the full-time requirements for student loans. The benefits to students to change the definition are: faster responses to verify enrolment for student loans, easier to calculate for scholarships and bursaries.
More streamlined and easier to follow. This definition will live in the Academic Calendar.

Bring back to EdCo the final wording of this definition. | Information |
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- 9 Reports**
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|---|--|-----------------------------------|
| A | EdCo Chair Report (<i>verbal report</i>) | Information |
| B | VP Education Report (<i>submitted</i>)
See above. | Information |
| C | Fulcrum Report (<i>verbal report</i>)
This task force is being disbanded.
Make sure that in the future we are clearer and more open on motions brought to EdCo.

<i>“Pursuant to CIA 24(1) and Education Council Bylaws Section K, Education Council disbands the Fulcrum task force.”</i> | Information

CARRIED |
| D | New task force was created.
This task force will review all the standing committees Terms of Reference and the EdCo bylaws.
The members of the task force will be all of the chairs of the committees. | |
- 10 Self-Assessments**
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|---|--|-------------|
| A | Self-assessments were not discussed at this meeting. | Information |
|---|--|-------------|
- 11 Adjournment**
Next meeting September 14, 2021 at 4:00 p.m. via Zoom meetings.