

**The EDUCATION COUNCIL**  
**Meeting Minutes – March 10, 2020**  
 4:00 pm, Staff Lounge, Castlegar Campus

**P = Present - A= Absent**

**In Attendance:**

A	T. Ballam	A	P. Pastor	P	K. Pham
P	D. Falkenhagen	P	J. Vanderhoek	P	R. Andrews
P	K. Gear	P	K. Martin	P	T. Snauwaert
A	C. Gotta	A	R. Fayant	A	D. Feldman
A	S. Lachthaler	P	J. O'Meara	P	T. Whitehead
P	T. Clark			P	A. Graeme
P	T. Larsen	P	Y. Monroe	A	J. Kincaid
P	I. Parfitt	A	B. Olsen	P	N. Makortoff (recorder)

**Guests:**

**Call to order and welcome**

Meeting was called to order at 4:15 pm

**1 Territorial Acknowledgment**

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

**2 Approval of Agenda of 2020-03-10**

**CARRIED**

Approved as amended.

Added COVID 19 update and removed the COOP course from this agenda.

**3 Approval of Minutes of 2019-12-10**

**CARRIED**

Approved as amended.

Updated Call to Order time.

**4a Updates**

Information

COVID 19 Update:

Rhys Andrews updated the Council on what the Education Division has been doing in light of the COVID 19 pandemic. All faculty have contingency plans in place. We are waiting on the Ministry to provide updates. Already looking into solutions if we are not going to be having onsite classes past April. Final exams are being discussed to see how we would accommodate them. Ministry is advising to not shake hands, leave personal space available, cancel large gatherings and if you are not feeling well stay home. We will keep the Council advised as further developments occur.

**4b Membership Engagement**

Information

Education Plan consultation PowerPoint presentation. Would EdCo like to participate in an exercise about the Education Plan? All members agreed that they would like to participate.

- 5 **Past Action Items, Approval in Principle, and Items that need further consideration document** Information  
 Reviewed. No changes made.
- 6 **Standing Committee Reports**
- A Admissions and Standards (A&S)**
- 1 No meetings were held in January or February. Information
- B Curriculum Committee (CC)**
- 1 Draft minutes of 2020-02-28 were submitted for information and required motions. Information
- 2 *"Pursuant to the CIA Section 24(2)(f), Curriculum Committee recommends that Education Council approve the new ENGL 209 Introduction to Comics and Graphic Novels (3) course outline."*
- a. COS form, b. course outline
- This is a new course from the University Arts programs. It was questioned if this course was really replacing another course. If we already have courses with similar content they we should not be creating new courses. What is the intention of indicating that this course was replacing another course? This will be looked at and the motion was amended to reflect this.
- Amended motion:  
*"Pursuant to the CIA Section 24(2)(f), Curriculum Committee recommends that Education Council approve the new ENGL 209 Introduction to Comics and Graphic Novels (3) course outline subject to the review of the COS form and the program policy."* **CARRIED**
- 3 *"Pursuant to the CIA Section 24(2)(f), Curriculum Committee recommends that Education Council approve the changes to the new Co-op course outlines." (listed below)* **Deferred to a future meeting**
- These courses are being used in the Coop options for some programs. In the past there were no course outlines provided.

Course Outline Summary form – there is one form for all of the outlines.

a, COOP 101 Business Co-op Work-Term I	n, COOP 111 DA Co-op Work-Term I
b, COOP 201 Business Co-op Work-Term II	o, COOP 211 DA Co-op Work-Term II
c, COOP 202 Business Co-op Work-Term III	p, COOP 212 DA Co-op Work-Term III
d, COOP 203 Business Co-op Work-Term IV	q, COOP 213 DA Co-op Work-Term IV
e, COOP 105 SEG Co-op Work-Term I	r, COOP 213 DA Co-op Work-Term IV
f, COOP 205 SEG Co-op Work-Term II	s, COOP 301 GIS Co-op Work-Term I
g, COOP 206 SEG Co-op Work-Term III	t, COOP 302 GIS Co-op Work-Term II
h, COOP 207 SEG Co-op Work-Term IV	u, COOP 303 GIS Co-op Work-Term III
i, COOP 108 UAS Co-op Work-Term I	v, COOP 304 GIS Co-op Work-Term IV
J, COOP 208 UAS Co-op Work-Term II	w, COOP 401 GIS Co-op Work-Term V
K, COOP 209 UAS Co-op Work-Term III	x, COOP 402 GIS Co-op Work-Term VI
L, COOP 210 UAS Co-op Work-Term IV	y, COOP 403 GIS Co-op Work-Term VII
m, COOP 111 DA Co-op Work-Term I	z, COOP 404 GIS Co-op Work-Term VII

- 4 *"Pursuant to the CIA Section 24(2)(f), Curriculum Committee recommends that Education Council approve the new Adult Special Education courses." (listed below)* **CARRIED**

a, b, MENT 30 Exploring Mentorship Skills 1  
 c, d, MENT 33 Exploring Mentorship Skills 2  
 e, f, PTFO 30 Portfolio Building 1  
 g, h, PTFO 33 Portfolio Building 2

These are new courses in the Adult Special Education Program. These are for the final component of the program. We need this component so that student feel that they have completed the whole program.

- 5 *"Pursuant to the CIA Section 24(2)(f), Curriculum Committee recommends that Education Council approve the changes to ADMN 255 Corporate Finance (3) course outline."* **CARRIED**

The prerequisite was COMM 241. The new requested prerequisite is ADMN 252. ADMN 252 covers the first half of the text book, ADMN 255 covers the last half of the same text book. As enrollment increases for the January intake - more students are out of cycle. This currently is forcing the students to take 255 before 252. This is putting the students at a disadvantage, as they are required to complete a harder Finance course without building the initial skill set. This change will allow the students to complete the courses in the proper order and eliminate the skill gaps.

- 6 *"Pursuant to the CIA Section 24(2)(f), Curriculum Committee recommends that Education Council approve the changes to IPHE 402 Physiological Function in the Aged (3) course outline."* **CARRIED**

a. COS form, b. course outline

Streamlined wording to encompass the terminology that is consistent with the Model for Promoting Wellness in Older Adults (Carol Miller). For example, inclusion of terms such as "age related physiological changes", "Negative Functional Consequences" and "Risk Factors"

"Nursing profession" has been replaced with "specific healthcare discipline" (as this is an inter-professional course).

Course description, learning outcomes, Teaching & Learning approach, textbook, and Assessment sections were updated.

- C Policy Review Committee (PRC)**
- 1 Draft minutes of 2020-02-19 were submitted for information. Information
- D Reconciliation, Indigenization, and Decolonization of Education Committee (RIDE)**
- 1 Terms of Reference **CARRIED**
- "Pursuant to the CIA and to the Education Council Bylaws, Education Council approves the new Terms of Reference for the Indigenization Committee with noted changes."*
- 7 Unfinished Business**
- A** *No unfinished business to review at this meeting*
- 8 New Business**
- A** Striking of By-law Review Task Force **CARRIED**
- "Education Council moves to strike a By-Law Review Task Force."*
- Task Force members:  
 Darcy Falkenhagen – Chair  
 Taya Whitehead  
 Tiffany Snauwaert  
 Ian Parfitt  
 Jim O'Meara
- 9 Reports**
- A** EdCo Chair Report (*submitted*) Information
- B** Registrar's Report (*verbal report*) Information
- SmartCatalog update – The 2020-2021 Academic Calendar is now live on the website  
 There was a Valedictorian selected. They will be connected to Bob Hall to help with speeches if needed.
- C** VP Education Report (*verbal report*) Information
- The current enrolment numbers are about the same, maybe slightly lower than last year.  
 The TAC application was submitted. The Education Division is considering creating a Chair position for the Teaching and Learning Institute. Have been to many meetings. Working on the Education Plan.
- D** Fulcrum Report Information
- No meeting were held in January or February
- 10 Adjournment**
- Next meeting April 14, 2020 at 4:00 pm in the Staff Lounge on the Castlegar Campus.**