![Selkirk College logo]

EDUCATION COUNCIL

Minutes – October 11, 2022

4:00 pm, in-person on Castlegar Campus, Staff Lounge, and on zoom

P = Present - A= Absent

In Attendance:

P	D. Falkenhagen (1st Vice Chair)	P	K. Pham	P	M. Briceno aleman (student)
A	J. Ible	P	K. Webb	P	R. Andrews
P	S. Lechthaler (Chair)	P	E. Li	P	T. Punchard
P	R. Mitz	P	B. Shlakoff	P	T. Snauwaert
P	L. Boehm	P	M. Keczan	A	T. Whitehead
P	T. Clarke	A	D. Biin	P	M. Matear (President)
P	T. Larsen	P	B. Kaur (student)	P	B. Albano (Registrar)
A	R. MacQuarrie	P	A. Singh (student)	P	N. Makortoff (recorder)

Guests:

Margaret Sutherland   Christy Anderson   Allison Alder

Call to order and welcome

Meeting was called to order at 4:05 pm.

1 Territorial Acknowledgment

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

2	**Approval of Agenda** of 2022-10-11	**CARRIED**

Approved as presented.

3	**Approval of Minutes** of 2022-09-13	**CARRIED**

Approved as presented.

4a	**Policy 8101 Academic Programs and Policy 8102 Credential and Credit Standards**	**Information**

Two new policies were created from the one Policy 8100. These updates have been coming for a long time.

Changes when Policy 8101 is approved will be effective August 1, 2023. Some additions to the policy are purpose, scope, principles and, definitions. There is a summary of principles, roles and responsibilities, and a workflow included for each section of development and changes of programs or courses.

The workflows still have some glitches. These will be worked out before the final copy is distributed to the council. If anyone notices anything amiss with them please email Sarah or Natasha.

The timelines were discussed. Does EdCo need to approve the timelines? If so, then we need to reference which part of the CIA is being used for the motion.

Policy 8602 Credential, Recognition, and Credit Standards

The tuition policy created the need to separate set tuition programs from cost recovery programs.

There are three parts to the definitions section: general, credentials, and recognition.

The instructional components are clearly defined for credit and non-credit courses. It was noted that the definition for Seminar hours was missing from the new policy.

Mode of delivery was defined as per the language developed by the Teaching and Learning Centre. Examples of what a typical credential could be found in the Credential Standards appendix. Newly added was a recognition table.

If any credits need to be rounded then a variance needs to be submitted and approved by EdCo.

The goal of this policy was to make it very clear and easy to understand so that it is more helpful to its users.

Policy 8102 will need to be approved by the Board.

The definition section is a great addition. It was noted that the principles section should be the same or similar to Policy 8101.

Workload will not be included in this policy.

4b	**Membership Engagement**	**Information**

Draft Education Plan will continue to be talked about. Very proud of this plan. What are the education priorities? All programs should be included in this plan. We have incorporated feedback from many sources. If you have any feedback please send an email to Rhys. We hope to have a website that will accompany this plan.

Discussion and Feedback requested

5	**Past Action Items, Approval in Principle, and Items that need further consideration document**	**Information**

The document was reviewed. Rename Action item 1 – there are now 2 policies.

Action item number 3 will most likely be removed as there is a new process for looking at outlines now.

6   Standing Committee Reports

A   Admissions and Standards (A&S)

A1   The draft meeting minutes of 2022-09-13 were submitted for information and required motions.   **Information**

A2   *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new Practical Nursing program policy."*

Discussion:

As this program does not follow Policy 8100's guidelines about the number of credits per credential there will be a variance provided to indicate why. The curriculum is provincially created and we need to follow it or the students may not qualify to graduate with a Practical Nurse Diploma.

From an FTE perspective is there another credential that we could be giving? Some other programs that are offered at the college are also heavy on the credits. Some of these are connected to a pathway, like moving on to a Bachelor Degree.

The BSN program does not have a provincial curriculum.

Practical Nursing program policy

A3 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Digital Fabrication and Design program policy, with the last sentence in Part II, C, Graduation was removed."*

Discussion:

Some sections were clarified. The last sentence in Part II, C, Graduation is redundant so has been removed.

Digital Fabrication and Design program policy

B   Curriculum Committee (CC)

B1   The draft meeting minutes of 2022-09-28 were submitted for information and required motions.   **Information**

For this meeting all course changes were viewed in Curriculum Strategy. The COS forms were provided in the agenda package.

"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new BKMA course outlines."
Discussion:
New courses in this BKMA program.

BKMA 132 Basic Bladesmithing Skills
BKMA 134 Pattern Welded Steel
BKMA 136 Advanced Tool Making
BKMA 138 Artisan Portfolio Project

"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new DFAB course outlines."
Discussion:
It was asked if there is a place to add which campus courses are offered at? Or do we need to add this option?

DFAB 206 Molding and Casting for Advanced Manufacturing
DFAB 207 Advanced CNC Technologies
DFAB 208 Sustainability and Adaptive Design
DFAB 209 Capstone

"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Hospitality and Tourism courses outlines."
Discussion:
This course had the learning outcomes updated.

SROM 151 Marketing
PGHM 151 Marketing
PGCM 151 Marketing

"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the ECCE course outline."
Discussion:
We are still using the current version of Policy 8100 for determining the credits and mode of delivery for this course.
ECCE 169 Observing and Reflecting

"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the Environment and Geomatics program course outlines."

<u>Discussion:</u>

In RFW 200 there were updates needed to incorporate guidelines from Policy 8701.

ENVR 190 Computer Applications I

RFW 200 Field Trip Study

"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new Practical Nurse program course outlines."

<u>Discussion:</u>

These are new courses for the Practical Nurse Program.

Provincial curriculum so we cannot change the learning outcomes.

PNUR 100 Professional Practice I

PNUR 101 Professional Communication I

PNUR 102 Variations in Health I

PNUR 103 Health Promotion I

PNUR 104 Pharmacology I

PNUR 105 Integrated Nursing Practice I

PNUR 106 Consolidated Practice Experience I

C   **Policy Review Committee (PRC)**

     C1   The draft meeting minutes of 2022-09-21 were submitted for information.   **Information**

D   **Circle for Inclusive Indigenous Education**

     D1   The draft meeting minutes of 2022-10-03 were submitted for information.   **Information**

7   **Unfinished Business**

   A   Submission timelines   **Information**

The timelines document was refreshed and all notes from the last meeting were reviewed. It was defined as to what the timelines will be used for.

Action: Create a comprehensive table to share at the next meeting. The council was in favour of the Office of the Registrar moving forward with creating timelines.

   B   Approval in Principle   **CARRIED**

NEW PROGRAM PROPOSAL –Two-year Post-Graduate Program in Full Stack Web Development

"Pursuant to the CIA Section 23(1)(b), and Board delegation document of March 22, 2016, Education Council approves the Approval in Principle request for the new two-year Post Graduate Program in Full Stack Web."

The anticipated start date for this program is 2024. It was asked if there was consideration given to adding a co-op component to the program?

There is potential for students that have taken the web development program to want to get the diploma as well. We are still working on these pathways. It was noted that some domestic students cannot get a co-op placement or a student loan as the current certificate program is too short. Full-Stack is key in the title.

8   New Business

A   *"Pursuant to the CIA Section 19(1)(e), and Board delegation document of March 22, 2016,*   **CARRIED**
        Education Council has reviewed that Policy has been followed and recommends that the
        Selkirk College Board of Governors cancel the Golf Club Operation Online Certificate
        Program."
        <u>Discussion:</u>
        It was suggested to work with CE to see if some of the courses could be moved over to
        them if necessary.

9   Reports

A   VP Education Report *(submitted)*   **Information**

B   Systems Review Task Force   **Information**
        The first meeting for this task force will be on October 13, 2022

D   EdCo Chair Report *(submitted)*   **Information**

10   Adjournment
        Next meeting November 8 2022 at 4:00 p.m. in person, Castlegar Campus and on zoom.