# POSITION DESCRIPTION

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| Position Title | Cannabis Economic Development Research Intern |
| Department/School | Selkirk Innovates |
| Reports to | Tracey Harvey (Project Director, Researcher) |
| Employee Group | N/A |
| Pay Grade | $21.97/hr + 4% in lieu (for current college or undergraduate students)<br>$23.97/hr + 4% in lieu (for recent graduates or graduate students) |
| Total Hours | 420 hours |
| Work Term | December 15, 2026 – April 15, 2027<br>Start and end dates are somewhat flexible |
| Location | Remote work, with possible in-person data collection and occasional meetings on site when needed within the RDCK & RDKB (candidates must reside in British Columbia). The successful candidate must have access to their own computer, reliable internet connection, and a suitable home workspace. |
| How to Apply | Submit resume and cover letter as attachments to tharvey@selkirk.ca by 4:00 pm November 27th 2026<br>Email subject line should read: "Application – Cannabis Economic Development Research Intern Position"<br>Please follow the cover letter instructions at the end of this posting. |

## Position summary

This applied research project seeks to better understand the barriers and opportunities shaping the regional cannabis sector and to co-design, co-pilot, and co-evaluate viable action plans with diverse regional stakeholders. Selkirk Innovates is seeking a student research intern to support both applied and scholarly research emerging from this work.

The internship focuses on examining how rural identity is articulated, negotiated, and contested through collective economic development processes, using a regional badge pilot as a primary research lens. The role also includes a narrative inquiry drawing on storytelling data from the project's documentary, and supports the development and implementation of Indigenous engagement protocols, guided by Indigenous leadership, as well as pilot evaluation activities, including metric tracking, key performance indicators, and funding reporting requirements.

## Objectives

- Apply academic theory and research methods to real-world rural development challenges
- Develop qualitative research and evaluation skills, including narrative inquiry
- Contribute to peer-reviewed research outputs

- Gain experience preparing a research ethics application and working within research ethics requirements (TCPS 2)
- Gain experience with ethical Indigenous engagement in applied research
- Build professional research and writing competencies

## Duties and Responsibilities

- Conduct qualitative analysis of project materials including emails, meeting notes, interviews, and draft quality badge criteria
- Support preparation of a peer-reviewed paper focused on rural identity and community development
- Conduct background research, synthesis and engagement to support the Indigenous engagement component
- Prepare materials for exploratory meetings with Indigenous Nation members, update a database of regional Nation contacts, and support drafting of a protocol for cannabis businesses working with local Indigenous Nations
- Assist with pilot evaluation, metric tracking, and early outcome assessment
- Qualitatively analyze Key Informant Interviews, summarize findings, and contribute to a publishable research report
- Prepare a research ethics application and support data collection, transcription and thematic analysis for a narrative inquiry based on storytelling data from the documentary
- Prepare newsletter content and knowledge mobilization materials
- Support meetings and events through agenda preparation, note-taking, and summaries
- Support planning and delivery of inbound buyer missions, including logistics coordination, briefing materials, and case study development
- Other duties in support of applied rural research and community development

## Qualifications

- Interest in rural and community development or economic development
- Experience or coursework in qualitative or mixed-methods research (narrative inquiry or thematic analysis is an asset)
- Strong literature review and synthesis skills
- Strong written and oral communication skills
- Ability to work independently and manage deadlines
- Access to a personal computer and Microsoft Office
- Familiarity with Indigenous engagement principles or rural studies is an asset
- Willingness to complete TCPS 2 research ethics certification (about 4 hours) if not already completed

## Commitment to Inclusive Excellence

The diversity of our workforce is at the core of our innovation and creativity and strengthens our research and teaching excellence. In keeping with our strategic commitment to Diversity and Inclusion, Selkirk College strives to embody the values of respect, collaboration and diversity, and has a strong commitment to employment equity.

Selkirk Innovates seeks qualified candidates who share our commitment to equity, diversity and inclusion, who will contribute to the diversification of ideas and perspectives, and especially welcomes applications from First Nations, Métis and Inuit peoples, members of racialized communities (“visible minorities”), persons with disabilities, women, and persons who identify as 2SLGBTQ+.

## Resume and Cover letter instructions

Applicants are required to submit their resume and cover as attachments. The cover letter should include the following:

- Summary of why you are interested in the position.
- Explanation of how your skills and experience are relevant to the position.
- Explanation of how you meet the required qualifications.

Cover letters can be **up to two pages in length**. Your cover letter will be evaluated as a sample of your writing and communication skills.