

P = Present - A= Absent

In Attendance:

P	D. Falkenhagen (1 st Vice Chair)	P	K. Pham	A	D. Biin
P	J. Ible	P	K. Webb		
P	S. Lechthaler (Chair)	P	E. Li	P	T. Punched
A	R. Mitz	A	B. Shlakoff	P	T. Snauwaert
P	L. Boehm	P	M. Keczan	P	T. Whitehead
P	T. Clarke	A	B. Kaur (student)	A	M. Matear (President)
P	T. Larsen	A	A. Singh (student)	P	B. Albano (Registrar)
A	R. MacQuarrie	A	M. Briceno aleman (student)	P	N. Makortoff (recorder)
	New Members for 23-24				
P	A. Spielman	A	A. Fahrenbruch	P	J. Langham
P	M. Attorp	P	C. Duarte		
P	P. Spence	A	G. Rein		

Guests:

Allison Alder

Call to order and welcome

Meeting was called to order at 9:10 am.

1 Territorial Acknowledgment

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: The Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

2 Approval of Agenda of 2023-06-08

Approved as amended. Item 4a was amended to remove the reference to the Indigenous representative.

CARRIED

3 Approval of Minutes of 2023-04-11

Approved as amended. The date of the meeting was incorrect so was updated.

CARRIED

4 Membership Engagement:

CARRIED

Motion:

"In accordance with section 15(2) of the College and Institute Act and Education Council approves that the membership of the Selkirk College Education Council be expanded to twenty-two, to include one additional seat designated for the Exempt staff group and one additional seat designated for an Indigenous representative. These seats are to be filled in accordance with 15(2) (c) whereby the seat will be filled in the election process conducted by the Registrar."

Amended Motion:

"In accordance with section 15(2) of the College and Institute Act and Education Council approves that the membership of the Selkirk College Education Council be expanded to twenty-two, to include one additional seat designated for the Exempt staff group. This seat is to be filled in accordance with 15(2) (c) whereby the seat will be filled in the election process conducted by the Registrar."

Annual Election of the Education Council Chair and the Vice Chair

Sarah Lechthaler was appointed by acclimation to the Chair role for the 23-24 term.

Darcy Falkenhagen was appointed by acclimation to the Vice Chair role for the 23-24 term.

5 Past Action Items, Approval in Principle, and Items that need further consideration document. Information

Reviewed – no changes.

6 Standing Committee Reports

A Admissions and Standards (A&S)

1 Approved meeting minutes of 2023-04-11 and draft minutes of 2023-05-23 were submitted for information and required motions. **Information**

2 *"Pursuant to the CIA Section 23(1)(b) and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the changes to the Peace and Justice Studies Program Policy."* **CARRIED**

Effective September 2024

Discussion:

This program has had a name change. The new name will be Peace and Conflict Studies.

3 Admissions and Standards Terms of Reference **Deferred**

"As per Admissions and Standards Committee Terms of Reference, Education Council approves the Admissions and Standards Committee Terms of Reference."

Discussion:

The Terms of Reference were not approved and will be sent back to Admissions and Standards with the following recommendations and questions:

- Should the TLC member be separate from the faculty/instructors?
- Should there be a PPWC member representative?
- The reference to the union groups (SCFA/BCGEU) was removed. Should it be added back?
- Education Division needs to be Education and Students Division
- The language around the membership needs to be clarified.

4 Annual Report **Information**

Membership – reappoint members to another term.

B Curriculum Committee (CC)

B1 Draft minutes of 2023-05-24 were submitted for information and required motions. **Information**

B2 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the IFA 60 course outline."* **CARRIED**

INDG 60 Indigenous Fine Arts

This course has had the course code changed to INDG.

B3 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new NSYL 101 course outline."* **CARRIED**

NSYL 101 Beginners ᓃsyilxčᓃ* 1

Effective Date: September 2023

Discussion:

This is a new course. The course is offered through the Salish School of Spokane and the content was taken from their course to create the same course at Selkirk College.

B4 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the new INDG 102 course outline."* **CARRIED**

INDG 102 Walk the Talk: Indigenous Worldview Applications

Effective Date: September 2023

Discussion:

This is a new course. The prerequisite was questioned. For now, the prerequisite will remain as is. There could be more discussion on it in the Fall.

B5 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the HIST 60 course outline."* **CARRIED**

HIST 60 History – Provincial Level

Effective date: September 2023

Discussion:

The learning outcomes were updated in this course.

B6 *"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the ADMN 300 course outline."* **CARRIED**

ADMN 300 Small Business Management for Healthcare Professionals

Effective date: September 2023

Discussion:

This course had the learning outcomes updated.

Transfer was questioned. In the form on Curriculum Strategy, it indicated that there was no course-to-course transfer credit but when the BC Transfer Guide was checked it showed that there was a transfer credit in place. There needs to be some help notes added to the form to inform users as to what needs to show as an answer to the transfer questions.

The Registrar's Office needs to check the transferability of courses before they are moved up to the next stage.

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| 7 | <i>"Pursuant to the CIA Section 24(2)(f), and the CIA Interpretation Tool for the Board, Education Council and President (March 2016, Updated June 2021), Education Council approves the updates to the BUS 388 course outline."</i> | CARRIED |
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BUS 388 Personal Finance

Effective date: September 2023

Discussion:

This course had some learning outcomes updated.

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| 8 | For information only. There were two prerequisite that were not correctly stated in the Master prerequisite spreadsheet. The prerequisite for BUS 491 is Program Admission Requirements and the prerequisite for BUS 492 is BUS 351. | Information |
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| 8 | Curriculum Committee Terms of Reference | Deferred |
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"As per Curriculum Committee Terms of Reference, Education Council approves the Curriculum Committee Terms of Reference."

Discussion:

The TLC member role was discussed. It was suggested that this should be a separate member from the faculty/instructors. Should there be a designated seat for an Indigenous member? Quorum should be set at a functional number not based on number of members. What does administrator mean? Link this to the meaning that the CIA has.

NOTE: add to the Bylaw task force discussion to discuss whether the chair needs to sit on all standing committees. Or can there be a designate?

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| 9 | Annual Report
Membership – reappoint members to another term. | Information |
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C Policy Review Committee (PRC)

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| C1 | Approved minutes of 2023-04-19 and draft minutes of 2023-05-17 were submitted for information. | Information |
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| C2 | <i>"Pursuant to the CIA Section 23(1)(j,i) and 24(2) and Board delegation document of March 22, 2016, Education Council approves the new Policy 8910 Student Awards."</i> | CARRIED |
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Discussion:

There was lots of consultation done on this policy. Describes how the awards are distributed and not how they are chosen. These are guidelines.

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| C3 | <p>Policy Review Committee Terms of Reference</p> <p style="text-align: center;"><i>“As per the Policy Review Committee Terms of Reference, Education Council approves the Policy Review Committee Terms of Reference.”</i></p> <p><u>Discussion:</u>
 Why go down to 8 from 10?
 Who approves the ToR’s? EdCo? Who should approve them?
 Who should the members be? Administrator should be someone very familiar with education and education policy.</p> | Deferred |
| C4 | <p>Annual Report</p> <p>Why is EdCo not part of the process of reviewing policies? EdCo only votes that the process has been followed.</p> <p>ACTION: work into process that more information is needed on how policy was developed/updated.</p> <p>Suggested to look at the Douglas College Education Development Policy.</p> <p>Membership – reappoint members to another term.</p> | Information |
| D Circle for Inclusive Indigenous Education (CIIE) | | |
| D1 | <p>Draft minutes of 2023-04-03 and 2023-06-05 were submitted for information.</p> | Information |
| D2 | <p>Circle for Inclusive Indigenous Education</p> <p style="text-align: center;"><i>“As per the Circle for Inclusive Indigenous Education Terms of Reference, Education Council approves the Circle for Inclusive Indigenous Education Terms of Reference.”</i></p> | CARRIED |
| D3 | <p>Annual Report</p> <p>Membership – reappoint members to another term.</p> | Information |
| 7 Unfinished Business | | |
| A | <p>No unfinished business at this meeting.</p> | Information |
| 8 New Business | | |
| A | <p>"Pursuant to the CIA Section 23(1)(b), and Board delegation document of March 22, 2016, Education Council approves the Approval in Principle request for Mental Health and Addictions Worker Associate Certificate Program."</p> <p><u>Discussion:</u>
 The Ministry asked Selkirk College to create this program. It will consist of existing courses and will be a more robust program than the current program. There has been funding provided to start developing the curriculum. First offering of this program will be January 2024.</p> | CARRIED |

- B** "Pursuant to the CIA Section 23(1)(b), and Board delegation document of March 22, 2016, Education Council approves the Approval in Principle request for ECCE International Program." **CARRIED**

Discussion:

There is a big demand for the ECCE program, especially from International Students. There will be some courses taken out of the current program and others will be added. The goal is to make this program more internationally friendly. It was questioned of why we need this new program if a similar program already exists? Data shows that international students are not very successful in the current ECCE program. This program will have courses that will better support them. The goal is to integrate, deliberate, and work together – both domestic and international students. The current ECCE program will be going through a Level 3 program review in the 23-24 term. More recommendations may come from this review.

9 Reports

- A** VP Education Report (*submitted*) **Information**

- B** Systems Review Task Force **CARRIED**
This task force did not complete its work in the last term. The request is to extend this task force for another year.

"To extend the Systems Review Task Force term for another year (September 2023 to June 2024)."

Members will be Education Council Chair, and all Chairs of the Standing Committees.

- C** Orientation Task Force **CARRIED**
There has been work started on the orientation package for new members. But there is still a great deal to do. The request is to create an Orientation Task Force for the 23-24 term to complete this work.

"Education Council approves to create the new Orientation Task Force (September 2023 to June 2024)."

Members will be Darcy Falkenhagen, Education Council Vice Chair, Tammie Clark, Maggie Keczan, and Elizabeth Li. From time-to-time other members will be asked to join a meeting.

- D** Education Council Bylaw Review Task Force **CARRIED**
In the past this review group was only given a month to review the bylaws. The request is to create this task force now to allow for review and consultation.

"Education Council approves to create the EdCo Bylaw Review Task Force (September 2023 to June 2024)."

Members will be Darcy Falkenhagen, Education Council Vice Chair, Kerrie Webb, and Julia Langham.

Questions for the task force to consider:

What is appropriate for Indigenous representation?

Should we offer more seats and let them decide if they want them?

How do we get more engagement from them? Take these questions to CIIE to start this conversation.

Review the need for the annual variance – This is for the Exempt representative.

Do we need language in the Bylaw to guide the standing committee terms of reference or their membership?

Does the Education Council Chair need to sit on all the committees? Should the language be made clear to include that there could be a designate that sits on the committees.

Does this designate need to be the vice chair?

Should EdCo need to approve the terms of reference?

E EdCo Chair Report (*submitted*)

Information

10 Self-assessments

Do we need to continue with self-assessments?

11 Adjournment

Next meeting October 10, 2023, at 4:30 pm in-person only. Nelson Silver King campus.