

P = Present - A= Absent

In Attendance:

P	A. Spielman	A	J. Langham	A	T. Strother
P	D. Falkenhagen (1 st Vice Chair)	P	K. Webb	P	D. Biin
P	M. Attorp	P	E. Li	P	T. Clarke
A	S. Lechthaler (Chair)	P	B. Shlakoff	A	T. Punchard
P	P. Spence	P	M. Keczan	P	T. Snauwaert
A	A. Fahrenbruch	A	M. Aleman	P	T. Whitehead
P	C. Duarte	P	G. Bobbitt	P	M. Matear (President)
P	G. Rein	A	S. Grandison	P	J. Heth (Registrar)
P	N. Makortoff (recorder)				

Guests:

Allison Alder

Theresa Southam

Call to order and welcome.

Meeting was called to order at 9:05 am.

Gerry Rempel opened the meeting in a good way.

1 Territorial Acknowledgment

Selkirk College acknowledges our respect for and deep gratitude to the First Nations of the West Kootenay and Boundary Regions: The Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwepemc (Shuswap) peoples on whose traditional territories we are honoured to operate.

- 2 Approval of Agenda** of 2024-06-11 **CARRIED**
The agenda was approved as presented.

- 3 Approval of Minutes** of 2024-05-14 **CARRIED**
The minutes were approved as presented.

4a Membership Engagement and/or Updates: **Election**

Annual election of the EdCo Chair and Vice Chair

Darcy Falkenhagen was nominated for the EdCo Chair position. With no other nominations submitted Darcy was appointed to the EdCo Chair position by acclamation.

Maggie Keczan was nominated for the EdCo Vice Chair position. With no other nominations submitted Maggie was appointed to the EdCo Vice Chair position by acclamation.

4b Education Council Bylaws

CARRIED

"Pursuant to CIA 24(1) and Education Council Bylaws Section K, Education Council approves its bylaws as edited at the June 11, 2024, AGM."

The composition of the Council was updated to be more inline with the College and Institute Act (CIA). The Standing Committee and Task Force section was updated so that the language was clearer. Recommendations from the meeting were to cite the definitions in the Interpretations section that were taken from the CIA. Section C, 1, e was reformatted to be consistent with the rest of the Council composition.

4c Presentation

Information

New Education Council pages on selkirk.ca were reviewed and discussed. The goal of the Orientation Task Force was to address the annual/bi-annual EdCo membership turn-over and the need for improved member onboarding. The solution was to update and enhance EdCo's presence on selkirk.ca to increase transparency of EdCo's work to all members and the community. The newly updated EdCo pages on selkirk.ca will include links to schedules, agendas, minutes, members, resources, standing committees, and information on how and why to join EdCo.

There are still updates to be made to the new pages. The Orientation Task Force requested to be extended for another year so that this work can be completed.

5 Past Action Items, Approval in Principle, and Items that need further consideration document.

Information

This document was updated to have items that have been completed removed. **ACTION:** Ask Curriculum Committee to address item #3 'Develop process for reviewing outlines that may have sections not yet updated that do not need EdCo approval.'

6 Standing Committee Reports

A Admissions and Standards (A&S)

1 Draft minutes of 2024-10-14 were submitted for information and required motions. **Information**

2 Admissions and Standards Terms of Reference **CARRIED**

"As per Admissions and Standards Committee Terms of Reference, Education Council approves the Admissions and Standards Committee Terms of Reference with minor changes being made at the June 11, 2024, EdCo AGM."

Discussion:

This standing committee has changed its name. The new name is Program Quality Committee (PQC). The duties and responsibilities section was updated. The review of the TOR review timeline was added to the TOR at this meeting.

Questions for future consideration:

Should this committee see the 8600 Policy series? Add the Delegation Summary Tool that was categorized to the October EdCo meeting to review.

Do we add required consultations to the new forms?

3a	Annual report Received for information only.	Information
3b	Membership The membership was reviewed for the new 24-25 Term. There are seats open for a member from SAS and a student member.	Information
 B Curriculum Committee (CC)		
1	Draft minutes of 2024-05-22 were submitted for information and required motions.	Information
2	Curriculum Committee Terms of Reference <i>“As per Curriculum Committee Terms of Reference, Education Council approves the Curriculum Committee Terms of Reference with minor changes being made at the June 11, 2024, EdCo AGM.”</i> Discussion: Some acronyms were requested to be spelled out. And to add EdCo Chair or designate instead of Education Council.	CARRIED
3a	Annual Report Received for information only.	Information
3b	Membership The membership was reviewed for the new 24-25 Term. There are seats open for members from faculty/instructors and a student member.	Information
 C Policy Review Committee (PRC)		
1	Draft minutes of 2024-05-23 and 2024-06-04 were submitted for information and required motions.	Information
2	<i>“Pursuant to the CIA Section 23(1)(j,i) and 24(2) and Board delegation document of March 22, 2016, Education Council approves the new Policy 8005 Learning Management Systems (LMS).”</i> Discussion: Procedures for this policy were included for information only. There was much discussion on this policy. Some items to note were: Policy is too broad – should have some guidance in the policy. What should a policy contain and what should be included? Procedures were discussed and it was asked who approved them. Recommended to create an approval process for procedures. Effective: August 1, 2024 4 yea’s, 7 nay’s, 1 abstained.	DEFEATED

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| 3 | <p>Policy Review Committee Terms of Reference</p> <p style="text-align: center;"><i>“As per the Policy Review Committee Terms of Reference, Education Council approves the Policy Review Committee Terms of Reference.”</i></p> <p>Discussion:
This committee changed its name. The new name is Education Policy Committee (EPC). The membership section was aligned. Include the TOR review timeline to match the EdCo Bylaw review timeline.</p> | CARRIED |
| 4a | <p>Annual Report
Received for information only.</p> | Information |
| 4b | <p>Membership
The membership was reviewed for the new 24-25 Term. There are seats open for members from instructional staff and a student member.</p> | Information |
| D Circle for Inclusive Indigenous Education (CIIE) | | |
| 1 | <p>Draft minutes of 2024-05-27 were submitted for information and required motions.</p> | Information |
| 2 | <p>Circle for Inclusive Indigenous Education</p> <p style="text-align: center;"><i>“As per the Circle for Inclusive Indigenous Education Terms of Reference, Education Council approves the Circle for Inclusive Indigenous Education Terms of Reference.”</i></p> <p>Discussion:
No changes to this TOR.</p> | CARRIED |
| 3a | <p>Annual Report
Received for information only.</p> | Information |
| 3b | <p>Membership
The membership was reviewed for the new 24-25 Term. There is a seat open for an indigenous instructional staff member and a student member.</p> | Information |
| 7 Unfinished Business | | |
| A | <p>No unfinished business to review at this meeting.</p> | Information |
| 8 New Business | | |
| A | <p>No new business to review at this meeting.</p> | |
| 9 Reports | | |
| A | <p>VP Education Report (<i>verbal</i>)</p> <p>The MHSU program start date was postponed to November 2024. The ECE program received final approval from the Registry. We are now able to offer this program in-person and online.</p> <p>ELP moved to be within AUD – coordinator role just closed.</p> <p>The Strategic Plan planning is still underway.</p> | Information |

- B** Systems Review Task Force report (*submitted*) **Information**
This task force completed its work.
Note: ask the standing committees to review and create their voting procedures at the start of their Fall meetings. Then report the procedures to a future EdCo meeting.
- C** Orientation Task Force (*verbal*) **CARRIED**
This task force has not completed its work. Request to renew the task force for another year.

Motion:
"To extend the Orientation Task Force term for another year (September 2024 to June 2025)."

Discussed in agenda item 4 c.

It was recommended to change the task force name to Engagement Task Force and to have them submit a TOR with the included name change to the October EdCo meeting.
- D** Education Council Bylaw Review Task Force (*verbal*) **Information**

Discussed in agenda item 4 b.
- E** EdCo Chair Report (*submitted*) **Information**
- F** Education Council 2024-2025 Schedule **Information**
The new schedule was approved as presented. The AGM timeline was discussed and will be addressed at a future meeting.
Noted to communicate that learning outcome changes could be submitted to the standing committees at their May meetings and then to EdCo at their June AGM. Perhaps a discussion needs to happen with Curriculum Committee to see if they need to change the timings of their meetings.

Adjournment

Next meeting is on October 8, 2024, at 4:30 pm in person on the Castlegar Campus in the Staff Lounge.