

Hello,

Thank you for contacting Assessment Services Centre.

Our *Typing Tests booking timeslots are being done remotely/virtually/online through Zoom. There are no in-person Typing Tests.*

1. **External candidates: \$40** (This includes all Vancouver Community College applicants)
2. **Selkirk College Nursing Unit Clerk program: \$10** (You will need your valid Selkirk College ID # when you register).

If you are unfamiliar with zoom, please visit <https://zoom.us/> to learn more.

Booking Calendar and Further Information:

<https://selkirk.ca/services/student-support-services/assessment-services/typing-tests>

***Note: We now have later weekday evening, and Saturday, appointments.

You will require continuous strong internet connectivity access and a web cam and audio capacity.

Please have the following:

- Government issued PHOTO ID
- Your proctor will check your room/environment
- Share screen feature of Zoom on the entire time
- More details at site listed above

We also recommend you have a quiet space without distraction as best as possible:).

- You are given 1 hour and 15 minutes to complete all your trials if you want to do all 8 five-minute trials.
- You are given a series of 1-minute practice sessions prior to starting your test - we recommend you try this.
- You may do up to **8 trials** of the test (at 5 minutes a piece). You will see your results immediately after each test and choose whether you want to do it again. You do not have to keep going if you like the wpm you receive in the first few tries. If you do better than the wpm test you are taking (i.e. 45 wpm and you type out at 60 wpm), then it will indicate that. At the end, we can send a professional email to you with our signature from this email address to indicate that this was an invigilated in-person exam and meets all the requirements.
- Some applicants suggest plugging in an external keyboard if you are using a laptop as it will make your typing easier.

- **Please note:** Our typing tests have the "**backspace current word only**" feature enabled which means you will not be marked as an "error" for backspacing in the actual word, but if you move beyond the word and try to go back, then it is an error (this is part of your overall errors and accuracy that determine your overall words per minute). Many online 'free' speed typing tests will allow numerous backspacing without impacting your words per minute - which can be misleading for accuracy. Some professional typing tests are more strict than this and have "no backspacing". Employers are looking for both accuracy and speed in the wpm assessments. Please be sure you have practiced this feature in advance with any online free testing platforms if you are concerned. We will be using <https://pro.typingtest.com/> for our test. Typing Test Pro does not mark an error if there is one or two spaces after a period, comma, colon or semi-colon
- **Note: VCC Applicants** - we have an arrangement made with VCC if you are looking for "gross wpm" which is why, at the moment, **you must do all 8 trials** as our testing format is initially set up for "net wpm" but does produce the gross speeds as well. We will produce a professional letter for **you** to provide to VCC with all your results and they will take the best of your trials for your application. ***If you did NOT indicate you were a VCC applicant on your registration in the notes field as was asked from VCC, then you must email us directly to ask that this is updated.***

******Kindly respect your booked time as if you cancel last minute then it has put someone else out of very limited spaces.***

Note: The program we use is <https://pro.typingtest.com/> and you can sign up to do a practice test there.

Other applicants have mentioned: <https://www.keybr.com/> as a good practice and keyboarding learning tool.

Kindly respect your booked time as if you cancel last minute then it has put someone else out of very limited spaces. There are no refunds provided. Re-scheduling may happen up to 72 hours in advance. All transactions are final sale.

Have a wonderful day!