

INTERNATIONAL YOUTH INTERNSHIP PROGRAM JOB DESCRIPTION

COLLEGES & INSTITUTES CANADA

SKILLS TO ACCESS THE GREEN ECONOMY (SAGE)

CONTACT PERSON:	Pat Bidart	MAILING ADDRESS:	C/O Rodney Bay Post Office, Rodney Bay
PHONE NUMBER:	758-732-2702		St. Lucia LC01 401
EMAIL:	pbidart@collegesinstitutes.ca		
INTERNSHIP TITLE:		Gender Officer	
CANADIAN PARTNER:		Selkirk College: Emily Kandborg ekandborg@selkirk.ca	
OVERSEAS HOST ORGANIZATION DESCRIPTION:			
Colleges and Institutes Canada (CICan) is the national, voluntary membership organization and international voice of publicly supported colleges, institutes, cegeps and polytechnics in Canada.			
PROJECT DESCRIPTION:			
<p>This position will be with the Skills to Access the Green Economy Program (SAGE) out of the field office in St. Lucia. SAGE is designed to create a more qualified labour force for employment in key economic sectors associated with climate change in six Caribbean countries of Belize, Dominica, Grenada, Guyana, Jamaica, and St. Lucia. SAGE is a 5 year program (2029-2024) \$15 million program implemented by Colleges and Institutes Canada and funded by the Government of Canada. SAGE links youth, girls, women and vulnerable populations including students with disabilities and indigenous persons with programs developed by local educational institutions in consultation with employers, hence creating qualified labour training opportunities that are aligned with community and market needs. SAGE works across 6 countries, including 12 TVET institutions, 6 TVET councils, employer associations and Ministries of Education. SAGE consists of 6 institutional partnerships between the 12 Caribbean TVET institutions and 14 Canadian colleges focusing on delivering gender sensitive skills training programs that meet economic and environmental needs of the region. SAGE is working collaboratively with partner countries in designing and developing apprenticeship models in the Caribbean. Gender across all our initiatives in SAGE is very important and this position will support the gender focus of our programs and our work in apprenticeship.</p>			
HOST COUNTRY (STATE/PROVINCE, CITY)	RELATED THEMATIC PRIORITY SECTOR(S)	CROSSCUTTING THEME(S)	
St. Lucia	Advancing Democracy	Gender Equality, Governance	
OVERSEAS JOB DESCRIPTION (ACTIVITIES & DELIVERABLES)			

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SKILLS TO ACCESS THE GREEN ECONOMY (SAGE)

- Support the implementation of gender equality and inclusion strategy of SAGE
- Support the gender teams at CICan and partner TVET institutions
- Assess and support the implementation of project related gender equality and inclusion initiatives within TVET institutions.
- Foster relationships and provide support between TVET institutions
- Support the apprenticeship program and inclusion of Gender
- Assist programs with communications and organizational skills in implementing gender policies within institutions.
- Assist the Apprenticeship program with marketing strategies for the inclusion of women in trades.

**PREFERRED QUALIFICATIONS & PERSONAL SKILLS (What skills would you like the intern to have?
Please specify skills that are necessary and those that might be preferential.**

Diploma/Degree/Community Development/Gender Studies/Trades/International Development/ Social Work/Humanities

- Ability to coordinate project/partners simultaneously, work well under pressure and meet deadlines
- Ability to effectively communicate with and coordinate activities of multiple partners, including field-based staff (Canadian Colleges and Institutes)
- Excellent technical skills in research, writing, editing
- Strong interpersonal skills
- Skilled in using Microsoft products (word, excel, power point)
- Skilled in effective use of social media (i.e Facebook, Twitter, Blogs and Email)
- Team player who works well with multiple partners.
- Understanding of the apprenticeship system in Canada would be an asset.